

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on September 24, 2019

1. President Ron Spangenberg called the meeting to order at 8:30 a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, Ken Downing, Joe Pendleton and Eddie Gumbert. Carroll Czichos, Fire Chief, Autumn Smith and Angel Robinson, executive assistants were present to assist.
3. Public Comment: Secretary Ken Downing announced Banks Chisum, WVFD Executive Committee President signed in to address the Board.
4. Receive August 1 – 31, 2019 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: Eight EFT payments: three EFT's to Pedernales Electric Coop, two payments to American Funds and one each to Spectrum Business, WEX Bank and Humana. Two payroll transactions in August and one liability check to US Treasury. One petty cash payment was made in August. Checks: 4685-4711 were written. And, b) approval of monthly financial report, including cash flow sheet, income statement, and balance sheet. Chuck Ware presented the financial report. Total monthly expenses for the month are \$84,923.77 and \$751,160.31 for year to date. The budget balance for this FY is \$358,556.32. Income Statement Revenue for the current month is \$40,454.08 and \$1,109,716.63 for the year. Assets: Current assets are \$1,276,493.92 including the three CD's valued at \$92,697.49. Cash assets available are \$1,183,796.43. Total liabilities are \$127,678.71. President Spangenberg stated the sales tax collection for the month of August was \$29,993. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets and Income Statements, was made by Mr. Eddie Gumbert and seconded by Mr. Joe Pendleton. Unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 24 calls with six grass fires, one 14 – 15 acre near Fischer Store Road started by a brush hog striking a rock; and one grass fire started by fireworks. Average response time is 11 min, 31 sec. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported apparatus is operating well. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; no discussion required.
8. Receive report on possible acquisition of property on Winters Mill Parkway; Chief Czichos stated he is awaiting an update from the property owner on Winters Mill Parkway. No action required.

At this time, President Spangenberg recognized Banks Chisum to address the Board with his comments. President of the WVFD Executive Committee, Banks Chisum, explained with the dissolution of the 501(c)3, and as the outgoing president of its Executive Committee, an effort of the Executive Committee over the last three years was to survey fire department pay scales and bring the Wimberley firefighters' pay to competitive rates and begin a retirement program for its employees. A study was also performed to address compensation for the Wimberley Fire Chief. Mr. Chisum asked the Board to review and consider a retirement package for Chief Czichos. Mr. Chisum said Chief Czichos has been one of the most dedicated members of the Department. He said other fire departments have accomplished this type of

late implementation of a retirement benefit for their members. President Spangenberg stated Mr. Chisum's concern is noted. No action at this time.

9. Discuss and consider taking action regarding a budget for the fiscal year October 1, 2019 to September 30, 2020, and passing a Resolution Adopting the Budget; President Spangenberg addressed the Commissioners to consider adopting a FY-2019-2020 budget and tax rate. He stated the focus for this coming year is staffing the department. The budget presented reflects this emphasis. President Spangenberg asked the Commissioners to entertain a Motion to pass a Resolution adopting a budget for Fiscal Year 2019 to 2020 for \$1,542,242. Mr. Chuck Ware, Treasurer, made a Motion to pass a Resolution to adopt a budget for Fiscal Year 2019 – 2020. Mr. Ken Downing, Secretary, seconded the Motion. This Motion passed with a unanimous vote.
10. Take a record vote on the 2019 tax rate, adopt an Order Levying Taxes and authorize filing the Order with the Hays County Tax Assessor/Collector; President Spangenberg asked the Commissioners to entertain a Motion to adopt an Order Levying Taxes and Authorizing filing the Order with the Hays County Tax Assessor's office. Mr. Chuck Ware, Treasurer, stated "I move that the property tax rate be increased by the adoption of a tax rate of .05 cents is effectively a 35.5 percent increase in the tax rate." Mr. Joe Pendleton, Assistant Treasurer, seconded the Motion. Mr. Eddie Gumbert, AYE. Mr. Joe Pendleton, AYE. Mr. Ken Downing, AYE. Mr. Charles Ware, AYE. President Spangenberg abstained. There were zero "No" votes. The Motion passed.
11. Discuss and consider BLS, First Responder Organization in cooperation with Wimberley EMS and Dr. Moore, additional equipment and insurance may be required. President Spangenberg reported this effort continues to move forward. No action required.
12. Discuss and consider the water storage at Pump Station; Chief Czichos reported the gate posts are installed. No action required.
13. Discuss and consider District Insurance through Texas Mutual; Chief Czichos presented a proposal from ESIP for general Liability, property, building, and errors and omissions insurance. A Motion to continue with ESIP Insurance and approve the proposal was made by Mr. Chuck Ware and seconded by Mr. Eddie Gumbert. The Motion was approved unanimously.
14. Discuss and consider Employee Time Clock; President Spangenberg reported a replacement time clock is needed. Chief Czichos identified a new time clock covering 20 employees. Cost is \$635 for purchase and annual fees. A Motion to approve purchase of the replacement time clock was made by Mr. Eddie Gilbert and seconded by Mr. Chuck Ware. Unanimously approved.
15. Discuss and consider Sales Agreement for 501(c)3's (WVFD) assets to ESD #4, filing notice of Termination with the Secretary of State and Notifying the IRS, engage local legal consul if needed; President Spangenberg reported the Asset Purchase and Sale Agreement is in its final form and can be executed within the next few days. A Motion to execute the Asset Purchase and Sale Agreement, file a Certificate of Termination of a Domestic Nonprofit Corporation or Cooperative Association with the Secretary of State, have a Financial Review performed on the 501(c)3 and notify the IRS by filing a 990 tax form was made by Mr. Joe Pendleton and seconded by Mr. Chuck Ware. The Motion passed unanimously.
16. Discuss and consider securing any banking or unsecured financial assets obtained from Sales Agreement with 501(c)3's assets and any Associated Documentation (filings); a Motion was made by Mr. Eddie Gumbert, and seconded by Mr. Chuck Ware, to authorize of securing the 501(c)3's Banking assets, and secure assets held in the Edward Jones accounts. Motion passed unanimously.

17. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos explained that at some time in the future E-42 will need a battery-operated hydraulic tool, as specified by the ISO inspector a few months ago. The cost is approximately \$10,000 – 11,000. WFR's recent ISO rating was categorized at 5Y rating which is the same rating as last time. No action required.
18. Discuss and consider approval of reimbursement requests; No discussion necessary.
19. Report on notification of subdivision of property; President Spangenberg shared the notice to subdivide from James and Elizabeth Knight, 3601 Wayside Drive (SUB1354). Their 8.5 acre is being divided into 2 acre lots. No action necessary.
20. Discuss and consider approval of minutes from August 13, 27, Sept. 3 and 10th, 2019; Mr. Chuck Ware made a motion to accept the minutes of August 13, 27, Sept. 3 and 10th, 2019 into the record. Motion was seconded by Mr. Joe Pendleton. Unanimous approval.
21. Discuss future agenda items, time and date for next meeting; Next meeting is October 29, 2019 at 8:30 a.m.
22. Adjourn; a Motion to adjourn the Board meeting was made by Mr. Chuck Ware and seconded by Ken Downing. The Motion was unanimously approved. President Spangenberg adjourned the meeting at 9:37 a.m.

Respectfully,


Ken Downing, Secretary