

Hays County ESD #4—Wimberley Fire Rescue  
Meeting Minutes  
For the Board of Commissioners Meeting Held on December 31, 2019

1. President Ron Spangenberg called the meeting to order at 8:31 a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, Ken Downing, Eddie Gumbert and Joe Pendleton. Carroll Czichos, Fire Chief, Gene Robinson, WFR Volunteer and UAV Specialist, and Angel Robinson, Executive Assistant were present.
3. Public Comment: No Public signed in.
4. Receive November 1 – 30, 2019 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: Eleven EFT payments: four to Humana, three to Pedernales Electric Coop, two Broadway Bank Payments, and one each to Time Warner Business, WEX Bank. Two payroll transactions and three liability checks to US Treasury and Payroll fees/liabilities and two Amerifund transactions. Checks: 4746-4770 and 4772-4780 were written. (Check 4771 was written and reviewed at November 26, 2019 Board meeting.) And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance. Income Statement Revenue for the current month is \$37,058.43 and \$72,179.11 for this fiscal year. Expenses for the month are \$53,452.16 and \$129,421.30 for year to date. The budget balance for this FY is (\$57,242.19). Assets: Current assets are \$1,361,385.40 including the three CD's valued at \$92,931.33. Cash assets available are \$1,268,454.07. Total liabilities are \$107,839.04. A Motion to approve the Treasurer's report of payments made via check and EFT for the month, Financial Reports, and Assets and Income Statements was made by Mr. Eddie Gumbert and seconded by Mr. Joe Pendleton. Unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 32 calls that included three grass fires and ten vehicle collisions. Response time was 8 minutes 53 seconds. Chief said a few applications have been received for the firefighter position. It is likely due to WFR's salary being several thousand dollars less than the neighboring communities. The Fire Cadets hired will begin training in the next month, with the possibility of training taking place in Wimberley. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported CAF'S-40 is scheduled for engine repair. The SCBA inspection showed leaking batteries are damaging pc boards. Chief has changed the brand of batteries as well as initiating monthly cleaning of batteries in the SCBA's. The new RAM rescue tool is due to arrive. New O2 and CO hazmat sensors are also in. The Texas Commission on Fire Protection requires timely reporting on equipment testing. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report on from the ESD's attorney. Did not enter into Executive Session. No action required.
8. Receive report on possible acquisition of property at Winters Mill Parkway; Chief Czichos stated there is no new information from the owners of the Winters Mill property. The location of this property

could be suitable for construction of a new fire station. However, the owner is still considering sale of the property. No action required.

9. Report on FLSA conference; President Spangenberg shared the importance of ensuring the employees are paid for hours worked, including OT. No action necessary by the Board.
10. Discuss and consider repositioning and possible future sale/disposal of Tender 95; Chief Czichos said T-95 is stored at the Rolling Oaks station but it is aged and in need of major repair – and very few can drive it. A Motion to pass a Resolution to dispose of T-95 by selling as salvage was made by Mr. Chuck Ware and seconded by Mr. Eddie Gumbert. The Motion passed unanimously.
11. Discuss and consider BLS, First Responder Organization, equipment and insurance may be required. Chief Czichos shared that Lynn Burttschell has the protocol and procedure information for the State's TEDM program and is willing to share with WFR. WFR will need a contract with Wimberley EMS for transport purposes. Chief Czichos recommends moving forward with Mr. Burttschell's program protocols and work directly with Dr. Moore or another appropriate physician acting in the medical director role. No action at this time.
12. Discuss and consider the water storage at Pump Station; President Spangenberg spoke with Mr. Perry and he says he will start on the tank. No action at this time, however a new demolition contractor may be brought in to complete this project.
13. Discuss and consider prep and painting of bunk room lockers; Chief Czichos said David Wright has agreed to prep and paint the cabinets. The previously approved \$350 only covers labor. A Motion to appropriate \$300 to purchase the paint the cabinets was made by Mr. Chuck Ware and seconded by Mr. Joe Pendleton. Motion passed unanimously.
14. Discuss and consider applying for Forestry Service Grant; A Forestry Service Grant would fund wildland and bunker gear. A Motion to approve Chief Czichos' pursuit of Forestry Service grants was made by Mr. Joe Pendleton and seconded by Mr. Eddie Gumbert. The Motion was approved unanimously.
15. Discuss and consider investing financial assets obtained from Sales Agreement (WVFD); Mr. Ware stated a decision on the CD investment options (length of time) is dependent upon the anticipated priorities based on direction of the department, i.e., personnel, equipment or new facilities. This discussion will continue. No action at this time.

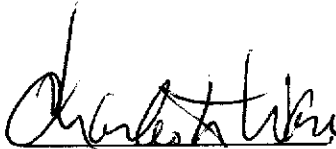
*President Spangenberg called for a five-minute break at 9:24 a.m. All attendees present prior to the break were present at 9:30 a.m. when the meeting resumed.*

16. Discuss and consider purchase of additional rescue and suppression equipment; No equipment to consider at this time.
17. Discuss and consider donating Command Unit (ambulance) to 501(c)3, RP Search Services; President Spangenberg presented a proposal for the Command Unit. It currently has several mechanical issues including throwing a code that would require substantial funds to repair. Previous discussion occurred about possibly disposing of this vehicle. Mr. Gene Robinson, a WFR volunteer and president of his own 501(c)3, has responded to calls and provided aerial imagery support in numerous WFR and Hays County call outs for missing persons, 2015 flood searches, and law enforcement emergencies. Mr. Robinson offered to accept the Unit as a donation with the understanding that WFR would have access and use of this Unit and RP Search Services second command unit, whenever needed. The Unit would be insured, outfitted and maintained ready for deployment by the UAV team members at WFR. Previously, WFR donated a UAV command unit to TEXSAR, a 501(c)3, when that unit became too costly to operate. The SafeD ESD Handbook identifies Disposition processes for transfer for

public purpose. A Motion to adopt the Resolution of Hays County ESD No.4 Authorizing Sale or Disposal of Salvage Property Exhibit "A" (Mobile Command Unit/Ambulance), was made by Mr. Chuck Ware and seconded by Mr. Eddie Gumbert. The Motion passed unanimously.

18. Discuss and consider approval of reimbursement requests; President Spangenberg's expenses for mileage and daily meals while attending the December 2019 FLSA conference in Georgetown TX totaled \$325.84. A Motion to reimburse President Spangenberg in the amount of \$325.84 was made by Mr. Joe Pendleton and seconded by Mr. Eddie Gumbert. The Motion passed unanimously.
19. Report on notification of subdivision of property; Notification was received on a 13-acre parcel, property I.D. No. PLN 1388-NP. No action necessary.
20. Discuss and consider approval of minutes from November 26, 2019; Mr. Chuck Ware made a motion to accept the Meeting Minutes of November 26, 2019 into the record. Motion was seconded by Mr. Eddie Gumbert. Unanimous approval.
21. Discuss future agenda items, time and date for next meeting; Next meeting is January 28, 2019 at 8:30 a.m.
22. Adjourn; President Spangenberg adjourned the meeting 9:50 a.m.

Respectfully,

 Acting Secretary