

MINUTES

HAYS COUNTY ESD #4—WIMBERLEY FIRE

MEETING OF JANUARY 29, 2019

1. President Ron Spangenberg called the meeting to order at 8:32 am.
2. Commissioners present were Ron Spangenberg, Eddie Gumbert, Chuck Ware, Joe Pendleton and Ken Downing. District Manager Carroll Czichos was present. Angel Robinson present to assist. John White present as ESD Bookkeeper. Assistant Chief Matt Van Ostrand joined the meeting to present information on Item 15.
3. There were no public comments.
4. Receive monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: Two EFT payments to Pedernales Electric Coop. Checks: 4513-4526 were written. 4519 was voided. And, (b) approval of monthly financial report, including cash flow sheet, income statement, and balance sheet. Chuck Ware presented the financial report. The budget balance for this FY \$789,146.38. Budget line item 755 of \$623,000 has not been utilized this year as WVFD did not renew the service agreement; WVFD has been operating on its carryover funds for the last few months, as the District assumes all Fire Dept. operations. Total Estimated Funds Available is \$918,295.76. Income Statement Revenue for the current month is \$381,963.60 and \$527,713.70 for the current FY year to date. Checks as written for the month are \$24,553.30 and actual cash layout of \$152,083.61 for the year. Assets: Total cash assets are \$975,692.41 including the three restricted CD's valued at \$92,082.63. Total cash assets available, less restricted CD funds is \$883,609.78. A motion to approve the Treasurers report of payments for the month made via check and eft, Financial Reports, Assets and Income Statements as presented was made by Joe Pendleton and seconded by Eddie Gumbert. Motion passed unanimously with no additional discussion or changes.
5. Receive District's Annual Audit report 2017-2018 from Alton Thiele, CPA; Mr. Spangenberg reported the auditors requested additional information so presenting to ESD is postponed until the middle of February. Item tabled until then.
6. Received financial report from Wimberley Fire Department; item tabled.
7. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 44 calls including 6 fires and 10 motor vehicle accidents for the month. During the 2018 calendar year there were 14 structure and other fires totaling a little over \$300,000 in damage. Total calls were over 450 with 121 rescue calls for the year, 76 were motor vehicles accidents with no injuries. About 25% of all calls being MVA calls. The average call response time was 12.26 minutes. Membership is doing well with 16+/- attending training sessions.
8. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Trucks are in good shape. Oil change on each truck this week. Pump test was performed on 41, 42 and 45. Tests were successful. In-house testing for reserve trucks.
9. Receive report long term planning committee; tabled.



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10. Receive monthly report from District attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; Ron Spangenberg reported he has requested an opinion from legal counsel on dissolution of 501c3 and transfer of assets to ESD4.
11. Receive report on purchase of land on Winters Mill and RR 12; Chief Czichos reported that he, Chuck Ware and Chris Dibble attended the school board meeting on Jan. 21. They presented ESD4's proposal for the need of a 4 ac parcel costing no more than \$38K /ac, with no restrictions, at corner the of RR12 and Winter's Mill, contingent on guaranteed access for a driveway of sufficient area to operate the station safely and efficiently. Current School Board plans have reduced WFR station's driveway from a 935' ingress and egress to 415' requiring WFR to share the drop off/pick up driveway with the school when responding to calls. The School Board stated they will respond with a revision. Chief is looking at other possible sites including 5 acres at 3237 and Winters Mill and several other sites.
12. Discuss and consider Management of an ESD website; Austintacious Design has started building the new website. Mr. Spangenberg stated the WFR domain for Wimberleyfire.com lapsed. Chief Czichos stated we're in the process of getting a new domain that would provide information for ESD4 and WFR.
13. Discuss and consider the progress on the Fleet and District purchase credit card; Chief reported he has the fleet WIX card and is now using it. All fuel cards/accounts under the nonprofit org are closed. And Chief now has signature authority on the District expense credit card.
14. Discuss and consider possible replacement of failed hose and ladders during certification; Chief Czichos reported ladders were tested at no cost. The 35' ladder test was the only failure in the ladder testing. He is shopping for a new 35' ladder for truck 48 or 42 or 41. The hoses were tested -- one section of 1 1/2" and five sections of the 5" LDS hoses failed. The failure occurs over time as the hoses sit rolled on the trucks. Replacement hoses were put on the trucks with no additional hoses purchased at this time.
15. Discuss and consider BLS, First Responder Organization in cooperation with Wimberley EMS and Dr. Moore, additional equipment and insurance may be required; Mr. Spangenberg invited Assist. Chief Matt Van Ostrand to join the meeting. Assist. Chief Van Ostrand reported he and Ron Spangenberg had a preliminary discussion with Wimberley EMS reps and Dr. Moore exploring the possibility of providing Medical Director representation for WFR firefighters who are EMS certified and to write protocols for WFR to operate under. Currently anyone coming to the station with a medical complaint must be deferred to Wimberley EMS. Wimberley EMS and Dr. Moore are interested in pursuing. W EMS suggests WFR be the third responder, in an existing vehicle (engine 40), to ER calls after the two EMS vehicles have been dispatched. In the beginning, the FRO service would be M-F, 8am – 4pm, with no transport service. There is an increase in costs to fund this. Chief Czichos will check the cost of insurance. A Motion to pursue the BLS first responder program for Wimberley Fire in cooperation with Wimberley EMS and Dr. Moore; and to research costs of additional equipment and insurance was made by Joe Pendleton and seconded by Chuck Ware. Motion passed with a unanimous vote. There was no further discussion.

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16. Discuss and consider Annexation and transfer of WVFD/WFR funds and assets; Ron Spangenberg reported he's waiting for an opinion for the attorney and auditor.
17. Discuss and consider possible increase in Shop Foreman wages; Chief Czichos recommended Brad Witten for a raise due to his consistent superb efforts managing firefighters and station, truck and bay maintenance. A Motion to increase Mr. Witten's pay by \$1.00 per hour was brought forward by Eddie Gumbert and seconded by Chuck Ware. Motion was approved unanimously.
18. Discuss and consider Volunteer Fire Fighters within the ESD's structure; Ron Spangenberg stated ESD#4/WFR will continue with the same probationary policies and protocol that the current WFR is using. SOGs being finalized will reflect that. Volunteers will have a collective voice to bring to ESD should they desire the release of earmarked funds dedicated to Volunteer wants, needs and retention.
19. Discuss and consider progress on the HCESD #4 Sales and Usage Tax timeline; Ron Spangenberg reported the first sales tax collected will be in April and first payments will be in June and every month thereafter. Twenty-two new businesses identified.
20. Discuss and consider approval of minutes from December 27th; no corrections or additions. Chuck Ware made a motion to approve the December 27, 2018 minutes and Joe Pendleton seconded the motion. The motion passed. Approved unanimously.
21. Discuss and consider approval of corrected supplemental minutes of November 15, 2018; Ron Spangenberg brought forward a request to correct the caption of the minutes of November 15, 2018 to read "The Meeting of November 15, 2018" correcting the error of September 15, 2018. Motion was made by Eddie Gumbert to make the correction of "The Meeting of November 15, 2018" and seconded by Joe Pendleton. Unanimously approved.
22. Discuss and consider approval of reimbursement to John D. White, office supplies; Ron Spangenberg explained the expense was for 1099 forms, purchased by John D. White. Motion was made by Mr. Ken Downing to reimburse Mr. White \$33.99 and seconded by Chuck Ware. Unanimously approved. No additional discussion.
23. Discuss future agenda items, time and date for next meeting is February 26, 2019 at 8:30 a.m. A special meeting will occur most likely on February 12 for audit presentation.

Eddie Gumbert made a Motion to adjourn the meeting, seconded by Chuck Ware. The meeting adjourned at 10:08 a.m.

Respectfully Submitted:



Ken Downing, Secretary