


Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on June 30, 2020

1. President Ron Spangenberg called the meeting to order at 8:34 a.m.
2. Commissioners present were Ron Spangenberg, Joe Pendleton, Chuck Ware, and Eddie Gumbert, and John White. Carroll Czichos, Fire Chief, and Angel Robinson were present. A quorum was present. Also present was Mr. Alton Thiele, ESD auditor (Alton D. Thiele CP firm) to present 2019 – 2020 audit findings.
3. Public Comment: No Public sign in.
4. Receive May 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: 12 EFT payments: three EFT's to Pedernales Electric Coop, and one each to Humana, Time Warner Business. One Amerifund, three payroll transactions, two liability checks to US Treasury and one to TX Work Force. Checks: 4952 - 4982 were written. And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for the current month is \$58,118.42 and \$1,583,310.16 for the year. Expenses for the month are \$74,827.94 and \$542,119.87 for year to date. The budget balance for this FY is \$1,041,190.29. Assets: Current assets are \$2,412,915.35 including the three CD's valued at \$93,395.67. Cash assets available are \$2,319,519.68. Total liabilities are \$89,910.46. The net Sales and Use Tax revenue received was \$38,457.47 and Ad Valorem net collection for June was \$15,256.19. The CD's held in Ozona Bank are yielding 1% interest. Mr. Ware presented the Ozona CD account balances as of June 24, 2020: Account 305484 has a balance of \$51,942.78, Account 305485 has a balance of \$31,325.09, and Account 306297 has a balance of \$10,207.12. All three are one-year CD's earning 1%. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue was made by Mr. Eddie Gumbert and seconded by Mr. John White. Unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 40 calls (55% between 5pm and 8am), one search for a missing person, two building fires, 10 vehicle accidents. Average response time was about 10 minutes, a couple minutes more than last month due to calls at distant locations. Chief reported one of the firefighters experienced a health issue at a fire scene. The TCFP class and skills testing were completed by all firefighters participating. The next requirement is the State exam that will occur in two weeks. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported the Squad has new tires. He ordered 600 feet of 1 1/2" hose. R-47 needs wiring and a new directional light bar. Replaced Four tires on the Squad, cost of \$800. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report from the ESD's attorney. He added he has asked them for their assistance with all aspects of this year's tax rate process. There was no other discussion on this agenda item and the Board did not enter executive session. No action required.

8. Receive report on Audit Process from Thiele Accounting firm; Mr. Thiele presented his firm's findings for ESD s FY 2019 – 2020, including the assets from WVFD. The District's assets exceeded the liabilities by \$2.2M. Net position for the District is \$2.3M. Liabilities are \$106K. Key item in the audit findings was a net increase of \$223K. Mr. Thiele stated the audit shows the District finances are in a good position with no deficiencies. No action taken.
9. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Chief Czichos reported the precautionary measures are still in place to maintain a safe environment for staff. No action taken.
10. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos reported replacement of a large 2 1/5 nozzle (cost is \$900 new) and sent on off for repair. Purchase of 1 1/5 hose as previously discussed. The new MAKO compressor was installed, unit has a bad H2o monitor to be replaced. No action taken.
11. Discuss and consider the pursuit of land/property for future Fire Station(s); Chief Czichos reported he has not heard back from the owner on the parcel on Winters Mill. No action taken at this time.
12. Discuss and consider Long Range Planning; Mr. Chuck Ware recommends that the Board meet as a group to identify to either renovate the existing Central Station or buy a new property parcel for another station. The Board identified the steps --first complete the Central Station site survey and identify the parcel parameters. Depending on property lines, the building expansion could be toward the SW and South sides, or toward the NE parking area. Sprinkling system planning is a cost consideration. Chief Czichos is starting the rezoning process, which could adjust set-backs. Architectural plans could then be developed to cost out site and building renovations. Alternatively, renovation may be a costly short-term plan, since a second manned station will be needed in the future. The second option is to purchase property and build a station. Mr. Ware stated his concern is land prices keep increasing and the possibility of future acquisition could be prohibited by exorbitant pricing. President Spangenberg stated a second station is imperative, so time is of the essence. The Board will continue addressing short-term and long-term plans to prepare for the imminent growth of the community. No Motions were presented for a vote.
13. Discuss and consider adoption of the tax and budget planning calendar for 2020 and take related action; President Spangenberg presented the calendar provided by Carlton Law Firm. He asked for a special Board meeting to be held on July 14, 2020. Mr. Chuck Ware made a motion to accept the Tax planning calendar prepared by Carlton Law Firm to schedule upcoming Posting and Meeting dates. The Motion was seconded by Mr. Eddie Gumbert. Motion passed unanimously.
14. Discuss and consider website status, accessibility and posting requirements and take related action; President Spangenberg stated HB 305 requires the ESD to maintain an online website presence and post the required announcements during the Tax planning period. Mr. Chuck Ware made a Motion for the Board to provide the required posted information, during the Tax planning period, on the ESD 4 online website. The Motion was seconded by Mr. John White. The Motion passed unanimously.
15. Discuss and consider purchase the small prefabricated storage building; Chief Czichos stated storage space is needed for the lawnmower and other equipment to clear room in the bay. Mr. Joe Pendleton made a Motion to allocate up to \$3,000 for a 10' x 12' storage shed. The Motion was seconded by Mr. Chuck Ware. The Motion passed unanimously.
16. Discuss and consider remodel of Central Station living/housing quarters; No action – item previously discussed earlier during this meeting.

17. Report on notification of subdivision of property; President Spangenberg presented the notification of subdivision for 491 Jennifer Lane, Driftwood, TX 78619, a 5.79-acre parcel into 1.16 acre lots. A Motion to accept the notification of subdivision on Jennifer Lane was made by Mr. Chuck Ware and seconded by Mr. Joe Pendleton. Unanimous approval.
18. Discuss and consider approval of reimbursement requests; President Spangenberg stated the Board had previously discussed the possibility of purchasing a used Skag lawnmower from Chief Czichos. The lawnmower was priced below its normal value. The cost of the mower was \$1,500 and repairs were \$220 for a total cost of \$1,735. Chief Czichos submitted a request for reimbursement for the mower and for \$15.00 spent on renewing registration for fire apparatus at the County office. Mr. Eddie Gumbert made a Motion to approve the reimbursements in the amount of \$1,735 for the mower and vehicle registration costs. The Motion was seconded by Mr. John White. Unanimously approved by the Board.
19. Discuss and consider approval of minutes from May 26, 2020; Mr. Chuck Ware made a motion to accept the minutes of May 26, 2020. Motion was seconded by Mr. Joe Pendleton. The Motion was approved unanimously.
20. Discuss future agenda items, time and date for next meeting; President Spangenberg said the next regular meeting is scheduled for July 28, 2020 at 8:30 a.m. A special called meeting is scheduled for July 14, 2020 at 8:30 a.m. to discuss the budget. No action taken.
21. Discuss preliminary proposed Budget 2020-2021; President Spangenberg explained some of the anticipated expense budget changes for the coming budget year. He presented scenarios on possible Tax income expectations, however, those amounts will not be known until after July 27. No action taken at this time.
22. Adjourn; A Motion to adjourn was made by Mr. Chuck Ware. Unanimously agreed. President Spangenberg adjourned the meeting 10:16 a.m.

Respectfully,



John White, Secretary