

Hays County ESD #4—Wimberley Fire Rescue  
Meeting Minutes

Original

For the Board of Commissioners Meeting Held on August 25, 2020

1. President Ron Spangenberg called the meeting to order at 8:31a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, Eddie Gumbert, and John White. Angel Robinson was present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive July 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills, invoices and payroll: 11 EFT payments: three EFT's to Pedernales Electric Coop, one each to Cardmember Services, Humana, Ameri-fund and Time Warner. Two payroll transactions, one each liability payments to U.S. Treasury and Texas Workforce Commission. Checks: 5008 - 5034 were written. And, b) approval of Statement of Financial Position, Income Statement of Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for the current month is \$57,590.52 and \$1,697,614.15 for the year. Expenses for the month are \$68,583.36 and \$686,822.98 for year to date. The budget balance for July is \$1,010,791.17. Assets: Current assets are \$2,344,058.55 including the three CD's valued at \$93,551.82. Cash assets available are \$2,250,506.73. Total liabilities are \$88,720.37. The net Sales and Use Tax revenue received was \$45,553.74 and Ad Valorem net collection for July was \$9,608.28. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue was made by Mr. John White and seconded by Mr. Eddie Gumbert. The Motion was unanimously approved. And, c) Quarterly Investment Report; the Third Quarter Investment Report for three CD's at Ozona Bank was presented (305484 the Communications Fund; 305485 the Building and Land Fund; and 306297 the Apparatus Fund).The CD's held in Ozona Bank are yielding 1% interest.

**Third Quarter FY-2019 - 2020 – (December 25 – March 25)**

| Acct. No. | Date Acquired | Maturity Date | Value at Beginning of Qtr | Value at End of Qtr | Interest Earned |
|-----------|---------------|---------------|---------------------------|---------------------|-----------------|
| 305484    | 07/25/2011    | 07/25/2021    | \$51, 812.08              | \$51,942.78         | \$130.07        |
| 305485    | 07/25/2017    | 07/25/2021    | \$31, 246.27              | \$31,325.09         | \$78.82         |
| 306297    | 09/06/2017    | 09/06/2020    | \$10, 181.47              | \$10,207.12         | \$25.69         |

A Motion to accept the Third Quarter Investment Report was made by Mr. Eddie Gilbert and seconded by Mr. John White. Motion was unanimously approved.

5. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 24calls (58% between 5pm and 8am), two MVAs and some small grass fires. Average response time was about 11.24 minutes. An HDL representative attended the meeting and presented HDL findings to date on sales tax collections and collecting businesses. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported new tires are on a B-43 and additional 600' of hose was delivered. National Night Out has been officially cancelled. Also, the Halloween event at Central Station is cancelled due to Covid-19. He reported the pump engine on Brush 41 was rebuilt. No action required.

7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report from the ESD's attorney. He explained that there are recent increased expenses in connection with the tax rate period requirements. The Board did not enter executive session. No action required.
8. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; President Spangenberg stated the staff and operations have had no additional Covid-19 impacts since last report. No action required.
9. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos said the pump station needs a box constructed around the pump. No action at this time.
10. Discuss and consider the pursuit of land/property for future Fire Station(s); Mr. Ware stated Chief Czichos is in discussions with the property owner adjacent to Rolling Oaks, for ESD 4 to purchase a 30' wide section of property. Mr. Ware explained the limited size of the existing station property will not be conducive to station expansion to accommodate larger apparatus and sewer/water infrastructure. Mr. Ware encouraged the Board to continue to pursue additional land at this site, in preparation for the population increases anticipated in the upcoming years. No action at this time, but follow-up required.
11. Discuss and consider Long Range Planning; No action taken.
12. Discuss and consider placing additional funds into restricted fund projects; Discussion on the list of improvements for the existing station, new station(s) and apparatus and funding for those projects. The Board members asked Mr. Ware to meet with Ozona Bank to discuss the possibility of investing an additional \$200,000 +/- as CD investments (into accounts 305485 and 306297) prior to next month's Board meeting. A motion to consider whether to invest additional funds will be addressed at the September 2020 Board meeting. No action at this time.
13. Discuss and consider relabeling of fire apparatus; President Spangenberg and Chief Czichos are have new labels prepared for the apparatus doors to remove Volunteer and add the new decal. No action at this time.
14. Discuss and consider employee health insurance; Chief Czichos presented the price for Texas Municipal League Health Pool. There is a reduced cost for the employee and a savings of \$18,000 by the District in comparison to the Humana Insurance policy. A Motion to approve the cancellation of the Humana Health Insurance Policy and to purchase a health insurance policy with Texas Municipal League Health Pool was made by Mr. Chuck Ware and seconded by Mr. John White. Motion was approved unanimously.
15. Discuss and consider remodel of Central Station living/housing quarters; Chief Czichos explained that due to the property lines, the Central Station expansion can only be constructed on the east side of the existing structure. He is drafting a general plan to present to an architect for final drawings. No action at this time.
16. Discuss and consider entering into Executive Session pursuant to Chapter 551.074, Personnel matters; President Spangenberg stated John White would recuse himself from entering into Executive Session. The Board entered Executive Session at 9:20 a.m. Mr. Gumbert left the meeting at 9:28. Executive Session then ended. There were no actions to be taken on any matters on Item 16. The Regular Board meeting reconvened at 9:37 a.m. with President Spangenberg, Mr. Chuck Ware, Mr. John White were present for the meeting to reconvene. Chief Czichos and Angel Robinson were present.

17. Discuss and consider First Responder Organization, protocols, MOU with WEMS, Medical Director, other related items, Chief Czichos stated the FRO/BLS is in its final stage of preparation to submit to Texas DSHS. No action on this item.
18. Discuss and consider notification of subdivision of property; No notification presented. No action taken.
19. Discuss and consider approval of reimbursement requests; President Spangenberg and the Board members discussed returning to the reimbursement policy whereby Chief Czichos is authorized to approve reimbursements of \$500 or less, without requiring Board action. The President and Treasurer will approve the reimbursement at the time the reimbursement check is signed. A Motion to revise the reimbursement form stating that the Board's review and approval is required for reimbursements over \$500 was made by Mr. Chuck Ware and seconded by Mr. John White. The Motion was unanimously approved by the Board.
20. Discuss and consider approval of minutes from July, 2020; Mr. John White made a motion to approve the minutes as presented from the July 14 and 28, 2020 meetings. Motion was seconded by Mr. John White. The Motion was approved unanimously.
21. Discuss future agenda items, time and date for next meeting; President Spangenberg said the next regular meeting is scheduled for September 29, 2020 at 8:30 a.m. Agenda items discussion of a command vehicle. No action taken.
22. Adjourn; A Motion to adjourn the meeting was made by Mr. Chuck Ware and seconded by Mr. John White. Motion approved. President Spangenberg adjourned the meeting 10:46 a.m.

Respectfully,



John White, Secretary