

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes

Original

For the Board of Commissioners Meeting Held on September 29, 2020

1. President Ron Spangenberg called the meeting to order at 8:35 a.m.
2. Commissioners present were Ron Spangenberg, Joe Pendleton, Chuck Ware, and John White. Fire Chief Czichos and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive August 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills, invoices and payroll: 12 EFT payments: three EFT's to Pedernales Electric Coop and Ameri-fund, one each to Cardmember Services, Humana, and Time Warner. Two payroll transactions and two payments to U.S. Treasury. Checks: 5035- 5061 were written. And, b) approval of Statement of Financial Position, Income Statement of Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for August 2020 was \$64,553.16 and \$1,762,167.31 for the year. Expenses for the month are \$67,099.30 and \$753,922.28 for year to date. The budget balance is \$1,008,245.03. Assets: Current assets are \$2,334,645.27 including the three CD's valued at \$93,578.20. Cash assets available are \$2,241,067.00. Total liabilities are \$81,972.70. The net Sales and Use Tax revenue received was \$51,699.10 and Ad Valorem net collection was \$10,327.98. A motion to approve the Treasurer's report, as presented, for payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue was made by Mr. John White and seconded by Mr. Joe Pendleton. The Motion was unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 59 calls (47% between 5pm and 8am), 17 MVAs and two small grass fires. Average response time was about 10 minutes. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported three sets of new bunker gear were purchased and four additional sets need to be purchased to fill the current bunker gear deficit. Helmets, hoods, gloves, and suspenders were also purchased. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report from the ESD's attorney. The Board did not enter executive session at this time. No action required.
8. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Chief Czichos stated there was no Covid-19 impact since the last report. No action required.
9. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos reported the annual recertification of hoses, ladders and pumps have recently been completed. Six sections of hose failed which were replaced with current inventory. No action at this time.
10. Discuss and consider the pursuit of land/property for future Fire Station(s); Chief Czichos said the property owners of the on Winters Mill property are open to offers for their parcel. He also inquired at the County offices about any sewer and well restrictions for that parcel. The County will do additional research on this property. Chief Czichos will continue to look for property purchase opportunities. No action at this time.

11. Discuss and consider Long Range Planning; No action taken.
12. Discuss and consider remodel of Central Station living quarters expansion, engage architect; Chief Czichos drafted a general plan which he presented to the Board. Discussion occurred on optional bedroom and bathroom designs, sewer and electrical additions. Chief Czichos said he would talk to architects in town for quotes. President Spangenberg stated there are additional improvements that can be made to the grounds in addition to the building expansion. A motion to proceed with architectural concept plan was made by Mr. Chuck Ware and seconded by Mr. Joe Pendleton. Motion was approved unanimously.
13. Discuss and consider Replacing Command 4, review bids, cost for finish out; President Spangenberg stated the discussion has been to purchase a new Command 4, passing the existing C-4 over to replace the Squad. Chief Czichos presented three bids for a new truck, and costs for a bed cover with equipment space, a slide out tool space, specialized lighting and other needed additions. A motion to purchase and retrofit a new Command vehicle, using existing funds in the District's budget up to an amount of \$85,000, was made by Mr. Chuck Ware and seconded by Mr. Joe Pendleton. Motion was approved unanimously.

President Spangenberg called for a break at 9:44 a.m. President Spangenberg called the meeting back to order at 9:50 a.m. All Commissioners previously in attendance reconvened at 9:50.

14. Discuss and consider recommendations of Financial officer regarding investments; Treasurer Ware discussed the possibility of placing additional funds into CDs. Qualified banks would need to work with taxing agencies and review the District's Investment Policy. Mr. Ware found the interest on CDs is currently lower than the interest on the District's Money Market account so funds will remain in the Money Market account. Discussion on earmarking fund balance carry over for future projects occurred. The building expansion, land and apparatus acquisition are likely expenses this year. A motion to earmark \$250,000 for land and building expansion and \$250,000 for apparatus was made by Mr. Chuck Ware and seconded by Mr. John White. The motion was approved unanimously.
15. Discuss and consider approval of reimbursement requests; President Spangenberg presented a reimbursement request for \$14.04 for painting supplies needed for new wall paint in the administration office. A motion to approve a \$14.04 reimbursement to President Spangenberg was made by Mr. Chuck Ware and seconded by Mr. John White. The Motion was unanimously approved by the Board.
16. Discuss and consider approval of minutes from August 2020; Following a brief discussion, Mr. Chuck Ware made a motion to approve the minutes as presented from the August 5th, August 18th and 25th, 2020 meetings. Motion was seconded by Mr. Joe Pendleton. The Motion was approved unanimously.
17. Discuss and consider entering Executive Session pursuant to Chapter 551.074, Personnel matters; President Spangenberg stated John White would recuse himself from entering Executive Session. The Board entered Executive Session at 10:20 a.m. Executive Session ended at 12:38 p.m. and the Board meeting reconvened with President Spangenberg, Mr. Chuck Ware, Mr. Joe Pendleton present. There was no action to report.
18. Discuss and consider notification of subdivision of property; No notification presented. No action taken.

19. Discuss future agenda items, time, and date for next meeting; President Spangenberg said the next regular meeting is scheduled for October 27, 2020 at 8:30 a.m. No action taken.
20. Adjourn; President Spangenberg adjourned the meeting 12:48 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "John White", written over a horizontal line.

John White, Secretary