

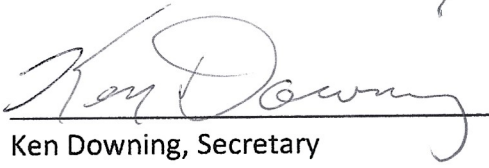
HAYS COUNTY ESD #4—WIMBERLEY FIRE RESCUE
For the Board of Commissioners Meeting Held on June 25, 2019

1. President Ron Spangenberg called the meeting to order at 8:36 a.m.
2. Commissioners present were Ron Spangenberg, Ken Downing, Eddie Gumbert, Joe Pendleton and Chuck Ware. District Chief Carroll Czichos was present. Kenny Polk Accounting/Bookkeeping consultant, Autumn Smith, WFR bookkeeper and Angel Robinson, executive assistant were present to assist.
3. Public Comment: No public sign in.
4. Receive monthly report from Treasurer and consider; a) approval of payment of monthly bills, invoices and payroll: Five EFT payments: two EFTs to Pedernales Electric Coop, and one each to Spectrum Business, WEX Bank and Deluxe Checks. Three electronic payrolls processed in May for WFR. Checks written were 4604 - 4631. And, b) approval of Statement of Activities showing income and expenses YTD, Balance Sheet, including reports of assets, liabilities and equity; Reconciliation Summaries for ESD #4 and WRFs Ozona bank accounts; and Budget Balance for May 31, 2019. May expenses are \$66,079.33, including \$53,789.93 in payroll (for three payrolls), with year-to-date expenses at \$570,712.61. The budget balance for this FY is \$414,542.12. Income for the current month is \$17,001.44 and \$985,254.73 year-to-date. Assets: Current assets are \$1,326,858.69 including the three CD's valued at \$92,464.22. Cash assets available are \$1,234,394.47. Total liabilities are \$111,124.40. A motion to accept the May 2019 financial reports as presented was made by Mr. Ken Downing and seconded by Mr. Joe Pendleton. Motion passed unanimously.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 28 calls with one fire and nine vehicle accidents, one requiring extrication and Star Flight transportation. Response time was 15 min, 09 sec due to extended times locating transformer or lighting strike calls. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases. Chief Czichos reported the trucks are in good shape with oil changes due soon. He said it is time to start looking at a new quick attack truck (CAF's) with a tank 300 to 400 gallons and a 750 gpm. PTO pump or more, in addition to truck 40. WFR's newest engine is 14 years old. The quick attack truck is better suited to the narrow access roads to many residences. No action required.
7. Receive monthly report from District attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; no activity.
8. Receive report on possible acquisition of property on Winters Mill Parkway; Chief Czichos shared that of the two properties being considered on Winters Mill, one owner is still interested and the other has not returned Chief's call. A three-acre property that was previously available at \$140K, is now on the market for \$300K. No action at this time.
9. Discuss and consider BLS, First Responder Organization in cooperation with Wimberley EMS and Dr. Moore, additional equipment and insurance may be required; President Spangenberg stated Assistant Chief Van Ostrand met with Mr. Moore and EMS representative to address BLS. Dr. Moore is still interested in representing ESD #4's BLS operation. EMS is still working on putting together protocols. No action necessary.

10. Discuss and consider online training for District board members; President Spangenberg stated the Board continues to look for on-line Safe-D training. Maintaining certification requires six hours training every two years. No action necessary.
11. Discuss and consider application for Fire Department Assistance (Grants), HB2604; President Spangenberg reminded the Board that there are opportunities for State grant funding for reimbursement, of various percentages, for PPE's, wildland gear and apparatus, up to certain limits. A motion to pursue grants per HB2604 was made by Mr. Chuck Ware and seconded by Mr. Ken Downing.
12. Discuss gaining non-emergent entry into vehicles; President Spangenberg discussed receiving calls for keys locked in vehicles and requests to the Department to gain entry. Chief Czichos stated the local locksmith and towing company will open vehicles. Under limited conditions WFR can respond and assist citizens in unlocking their vehicles. The City of Wimberley code states law enforcement and animal control are authorized to open vehicles for animals locked within. No action needed.
13. Discuss and consider progress on the HCESD#4 Sales and Usage Tax timeline; the first installment in the amount of \$164.00 was received in May. The June 2019 payment was \$22,597.71. The Sales and Tax funds received are proposed to go towards land for a new station and new engines. No action needed.
14. Discuss and consider the water storage at Pump Station; the different options were discussed. Chief Czichos said the estimate to repair is between \$50K - \$70K. The repair contractor recommended getting a new less expensive tank. Cost for 30K gal, 27' diameter dome tank, with a 20 year guarantee, is \$19,600, and the cost 40K gal tank, 31' diameter (36K gal usable) is under \$20K. The sand base for the 32' diameter tank base is an additional cost. Mr. Chuck Ware requested specifications on the tank options being considered for future purchase. Chief Czichos will get the specs and provide to the ESD Board members. A motion to allow Mr. Perry to remove the existing tank was made by Mr. Chuck Ware and seconded by Mr. Joe Pendleton. Unanimous approval.
15. Discuss and consider approval of reimbursement requests; No requests at this time.
16. Discuss and consider replacement of the old Inmar raft; Chief Czichos reported the existing raft is six years old and the glue at the seams is failing. A replacement Inmar 380 costs \$3,100 with a 5-year lifespan. A motion to approve purchase and replacement of the Inmar raft was made by Mr. Joe Pendleton and seconded by Mr. Ken Downing. Unanimous approval.
17. Discuss and consider notification of the subdivision of property; President Spangenberg shared the notification of 800 Todo Lane, in the Rolling Oaks subdivision. The lot is currently 7.01 acres and will be divided into two 3.5 acre parcels. No action needed.
18. Discuss and consider approval of minutes from May 28, 2019; President Spangenberg shared updated minutes handed out at today's meeting. Mr. Chuck Ware made a motion to approve the minutes as presented at today's meeting and Mr. Joe Pendleton seconded the motion. Unanimous approval.
19. Discuss future agenda items, time and date for next meeting; Next meeting is July 30, 2019 at 8:30 a.m., future agenda item: physical fitness support for ESD Board.
20. Budget Workshop; President Spangenberg distributed the projected budget for FY 19-20. Revenue: Based on the Preliminary Grand Totals from CAD, Ad valorem funds are estimated to be \$1,061,113.90 and the estimated Sales tax is \$260,000. A conservative budget estimate is \$1.305M. Chief Czichos stated the need for two personnel on 24/48 shift to be available for night calls. President Spangenberg said personnel for firefighting coverage is a main concern. Purchase of land, building

new facilities and replacement of aging fire apparatus is also a priority. Based on current level of employees, preliminary estimated expenses are \$994,518, however, projection figures are still being finalized. President Spangenberg will schedule additional meetings to review and finalize next year's budget.

President Spangenberg adjourned the meeting at 10:20 a.m.



Ken Downing, Secretary