

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on September 27, 2022

Original

1. President Ron Spangenberg called the meeting to order at 8:31 a.m.
2. Commissioners present were Vice President John White, Mr. Chuck Ware, Mr. Joe Pendleton and Mr. Larry Coker. President Spangenberg was not present. A quorum was present. Also present, Fire Chief Carroll Czichos, Executive Assistant Angel Robinson and Assistant Deena Gardow.
3. Public comment: No Public sign in. No Public comments. No public in attendance.
4. Public comment on agenda items; No Public comments.
5. Receive final August 1 - 31, 2022, monthly report from the Treasurer and consider; a) approval of payment of monthly bills, invoices, and payroll: EFT payments: Three to Pedernales Electric Coop, two to TCDRS and one payment each WEX, and Cookware Online. Four payroll transactions and one payment to U.S. Treasury. Checks: 5792 -- 5823 were written and check 5812 was void. And b) Review Statement of Financial Position, Income Statement of Budget Performance, and reconciliation summaries of ESD 4's Ozona bank accounts.

Treasurer's Summary Report for August 2022:

Income for August 2022	87,698.15
Year-to-Date Income	2,337,430.76
Expenses for August 2022	301,719.59
Year-to-Date Expenses	2,792,232.93
Budget Balance	(454,802.17)
Current Assets (Incl. CD's)	3,367,589.66
Current Assets (Incl. A/R)	3,478,645.66
Value of One CD	10,282.00
A/R 60 Day Sales & Use Process	111,056.00
Cash Assets	3,357,307.66
Liabilities	765,190.80

Gross Special Purpose District S & U	\$ 71,514.26
Net Sales and Use Tax Received:	\$ 69,932.89
Ad Valorem Collected:	\$ 11,657.84

A motion to approve the Treasurer's report for August 2022, as presented, including the financial reports, and revenue, was made by Mr. Joe Pendleton, and seconded by Mr. Larry Coker. The Motion was unanimously approved.

6. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities, career, and volunteer personnel; Fire Chief Czichos reported there were 65 calls for the including 8 fire calls, and 25 medical/rescue calls. Response time was 7.25 minutes. No action taken at this time.
7. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported, Engine 42's air conditioner needs repair. Four tires were damaged in the recent fires.

Replacement is needed. The main ice machine in the bay needs repair or replacement – it is a 10-year-old machine. Chief Czichos stated acquiring individual iPads for Board members may be something for the Board to consider at a later date. Cost savings in paper and the ability to access past meeting documents quickly would be a benefit. No action taken.

8. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; No pending litigation. No action taken at this time.
9. Discuss and consider additional Administrative Office staff, take any related action; Ms. Robinson stated she, Deena, and Chief Czichos talked with a candidate to fill the new office assistant position. An interview with other staff will take place soon. No action taken.
10. Discuss and consider Draft HCESD4 Fire Inspection Policy, take any related action; Chief Czichos presented the revised draft policy forwarded to the District by Carlton Law, for approval from the Board. Chief Czichos stated, if approved, this Interlocal Agreement for Fire Inspection Services is between Hays County ESD No. 4 and the City of Wimberley. Additionally, if approved a similar Interlocal Agreement would be presented to the City of Woodcreek. He stated fire inspections would be performed by part-time inspectors, with future plans (possibly in January 2023) to train WFR firefighters to perform inspections. Mr. Chuck Ware made a motion to approve the Interlocal Agreement between the City of Wimberley and Hays County ESD No. 4 for Fire Inspection Services, and to provide the Agreement to the City of Wimberley for their review. The motion was seconded by Mr. Larry Coker. The motion passed unanimously.
11. Discuss and consider Central Station addition, change orders, construction update, material delays and increase amount of the GC contract to reflect approved change order, and increase amount of the Architect contract to reflect work performed beyond contract; take any related action; Chief Czichos reported the HVAC system was repaired including a new thermostat. The instant hot water heater and circulating pump malfunctioned. After review with the plumber, it was found the architect's plans did not include a functioning circulating pump system and there is no instant hot water. The general contractor stated they want to correct the problems. Chief Czichos reported the sewer system is in the process of repair. Mr. Pendleton stated a required sewer system high water alarm float switch was not installed, among other issues, that caused the sewer failure. He also stated the elevation was not measured during site planning resulting in negotiating an unexpected ramp, handrails and cost to the District and the GC. He stated that Chief Czichos devoted a great deal of time finding and identifying errors in the construction, due to architect errors in the plans, or construction errors missed by the architect during site visits. Mr. Pendleton recommended addressing the multitude of issues with the architect to discuss potential financial relief. Vice President White asked Chief Czichos to prepare a defect list with associated costs and present it to the Board. No action taken.
12. Discuss and consider remodel of PPE gear room and shop, take any related action; discussion on final touches being made. No action taken.
13. Discuss and consider purchase of furnishings and other items for living quarters, take any related action; Chief Czichos reported the recliners are delayed. Additional items for the gym are on order. One piece of equipment was delivered without the correct parts. Correcting this is in process. No action taken.
14. Discuss and consider a landscape professional to complete landscaping at Central Station; discussion occurred on proposed design. Mr. Pendleton stated the area around the power

supply requires a certain distance to panels or walls. Chief Czichos will follow-up to ensure code compliance. This item will be discussed at a future meeting. No action taken.

15. Discuss and consider pursuing ARP funds to purchase apparatus; take any related action; Chief Czichos reported that at an August 12 meeting, Commissioner Shell, informed President Spangenberg, Treasurer Ware and Chief Czichos that the September 2021 proposal requesting ARP funds for the Addition living quarters would not be funded, as construction had already begun. Commissioner Shell said the District may be able to have apparatus funded, since other ESDs were funded for apparatus/ambulances. Chief Czichos sent Commissioner Shell apparatus information to begin the request process. Chief Czichos has not received any further communication from Commissioner Shell. Chief Czichos reported another Hays County ESD received \$3 million for a new station. Chief Czichos reminded the Board that at Central Station's Addition groundbreaking, Commissioner Shell told both Chief Czichos and President Spangenberg that he had funds earmarked for the Addition. Treasurer Ware reiterated that Commissioner Shell waited one year to inform our District, at a meeting requested by the District, that funding was not approved. The Board will sign their prepared letter to Commissioner Shell, again requesting support for ARP funding for ESD 4, and a response from Commissioner Shell. No action taken at this time.
16. Discuss and consider pursuing additional property, take any related action; no updated information. No action taken.
17. Discuss and consider long range, strategic plan development, take any related action; Mr. Chuck Ware discussed long range planning for investments to use the funds from the three closed CDs as earmarked funds to invest at higher interest rates. He shared information regarding the investment pool discussed at previous meetings showing they may not guarantee investments. Discussion on pools and other investments occurred. He advised the Board to continue researching potential investment opportunities for secure investments. No action taken.
18. Discuss and consider notification of the subdivision of property, take any related action; no subdivisions notifications received. No action taken.
19. Discuss and consider approval of reimbursement, take any related action; No reimbursement requests submitted this time, no action taken.
20. Discuss and consider approval of minutes from August - September 2022; after discussion, Ms. Robinson stated the Minutes were not ready for review. They will be presented at the next meeting. No action taken.
21. Discuss and consider future agenda items, time, date, and place for next meeting; future agenda items include fund investment possibilities, possible purchase of iPads, ARP funding status, list of architectural and construction defects. The next meeting is scheduled for October 25, 2022, at 8:30 a.m. at 111 Green Acres Drive in Wimberley.
22. Adjourn. The meeting was adjourned at 9:44 a.m.

Respectfully,



Joe Pendleton, Secretary