

HAYS COUNTY ESD #4 BOARD OF COMMISSIONERS SEPTEMBER 30, 2025 MEETING MINUTES

1. Call meeting to order and verify quorum;

- Mr. Joe Pendleton called the meeting to order at 5:30pm.
- Commissioners present: Mr. Joe Pendleton, Mr. Travis Brown, Mr. Justin Transeau, Mr. Joeseph Malone, and Mr. Manuel Grafia. A quorum was present.
- Also present: Christopher Robbins, Interim Fire Chief; Sydney Johnson, Executive Assistant; and Ryan Rosborough of Rosborough Project Management.

2. Public comment;

- No public sign-in. No public comment.

3. Approval of minutes from the meetings held on August 5 & 19, 2025;

- The meeting minutes from August 5 & 19, 2025, were distributed prior to the meeting.
- Mr. Pendleton asked for corrections. Hearing none, the minutes were approved by unanimous consent.

4. Receive monthly Treasurer's Summary & District Investment Reports; consider approving issued payments and financial reports prepared by the District's bookkeeper;

- A motion to approve issued payments and financial reports for August 2025 was made by Mr. Brown and seconded by Mr. Malone.
- Motion passed (5-0).

5. Receive monthly report from Interim Fire Chief Christopher Robbins regarding emergency and administrative operations;

- Chief Robbins reported 205 calls in August, including 135 medical calls.
- Two employees recently obtained their Paramedic licenses, four are currently in Paramedic school, and fifteen are preparing to challenge the TCFP Ropes Rescue Exam.
- He also highlighted recent community involvement, including a presentation to the WHS senior class and recognition of Lt. Travis Maher as the VFW Patriot of the Year.

6. Discuss and consider action on monthly report from District's Attorney regarding pending litigation matters, contract issues, tax and budgeting issues, and legislative efforts;

- No report from District's Attorney.
- No action taken.

7. Discuss and consider action regarding ongoing Station 42 Development;

- Schematic designs from Martinez Architects were presented.
- Discussion occurred with no action taken.

8. Discuss and consider approving Engagement Letter from Montemayor Britton Bender Carey, P.C. to conduct a Financial Audit for the Fiscal Year ended September 30, 2025;

- A motion to engage Montemayor Britton Bender Carey, P.C. to conduct a Financial Audit for the Fiscal Year ended September 30, 2025, was made by Mr. Brown and seconded by Mr. Malone.
- Motion passed (5-0).

9. Discuss and consider action regarding the District's Purchasing Policy and possible revisions;

- Discussion occurred with no action taken.

10. Discuss date, time, location, and agenda items for the next meeting;

- The next regular meeting will be held October 28, 2025, at 5:30pm. All meetings are held at 111 Green Acres Dr. in Wimberley, Texas.

11. Adjourn;

- Mr. Pendleton adjourned the meeting at 7:10pm.

Submitted by,



Manuel Grafia, Secretary

Hays County ESD #4 Board of Commissioners