

HAYS COUNTY ESD #4 BOARD OF COMMISSIONERS

MARCH 31, 2026 MEETING MINUTES

1. Call meeting to order and verify quorum;

- Mr. Joe Pendleton called the meeting to order at 5:31pm.
- Commissioners present: Mr. Travis Brown, Mr. Justin Transeau, Mr. Joseph Malone. Mr. Joe Pendleton and Mr. Manuel Grafia were not present. A quorum was present.
- Also present: Christopher Robbins, Fire Chief and Sydney Johnson, Executive Assistant.

2. Public comment;

- No public sign-in. No public comment.

3. Approval of minutes from the meeting held on February 24, 2026;

- A motion to approve the minutes from February 24, 2026, was made by Mr. Malone and seconded by Mr. Transeau.
- Motion passed (3-0).

4. Receive monthly Treasurer's Summary & District Investment Reports; consider approving issued payments and financial reports prepared by the District's bookkeeper;

- A motion to approve issued payments and financial reports for February 2026 was made by Mr. Malone and seconded by Mr. Brown.
- Motion passed (3-0).

5. Receive monthly report from Chief Robbins regarding emergency and administrative operations;

- Chief Robbins reported 566 calls year-to-date.
- One additional employee has obtained Paramedic certification; three of the six enrolled employees are now licensed, with three continuing in the program.
- Four employees are scheduled to begin Paramedic school in July 2026.

6. Discuss and consider action on monthly report from District's Attorney regarding pending litigation matters, contract issues, tax and budgeting issues, and legislative efforts;

- No report from District's Attorney. No action taken.

7. Discuss and consider action regarding ongoing Station 42 Development;

- Ryan Rosborough of Rosborough Project Management attended to provide information and answer questions from the Board.
- A motion to approve the Technical Services Agreement from Bullock Bennet & Associates, LLC as revised by The Carlton Law Firm, pending approval by the vendor, and authorize Chief Robbins to execute the agreement on behalf of the District was made by Mr. Malone and seconded by Mr. Transeau.
- Motion passed (3-0).

8. Discuss and consider action on Interlocal Agreement with Wimberley Independent School District regarding the donation of land adjacent to Blue Hole Primary School;

- Wimberley ISD passed a resolution at its March 23, 2026 meeting to donate seven acres of land to ESD #4 pursuant to the Interlocal Agreement adopted June 2024.
- No action taken.

9. Discuss and consider approval of the revised Purchasing Policy and adopt resolution for same;

- A motion to adopt the Resolution Adopting Amended Purchasing Policy, effective April 1, 2026, and authorize the Board President and Secretary to execute the Resolution upon their return was made by Mr. Malone and seconded by Mr. Transeau.
- Motion passed (3-0).

10. Discuss and consider action on adopting a resolution authorizing employee disbursements;

- A motion to adopt the Resolution Authorizing Certain Employees to Disburse Funds on Behalf of the District, up to \$50,000, effective April 1, 2026, and authorize the Board President and Secretary to execute the Resolution upon their return was made by Mr. Malone and seconded by Mr. Transeau.
- Motion passed (3-0).

11. Discuss and consider action regarding a potential Dispatch Cost-Sharing partnership between Hays County and the Hays County EMS and Fire ESDs;

- Discussion occurred with no action taken.

12. Discuss date, time, location, and agenda items for the next meeting;

- The next regular meeting will be held April 28, 2026, at 5:30pm. All meetings are held at 111 Green Acres Drive in Wimberley, Texas.

13. Adjourn;

- Mr. Brown adjourned the meeting at 6:37pm.

Submitted by



Manuel Grafia, Secretary

Hays County ESD #4 Board of Commissioners