

Hays County ESD4 Board of Commissioners  
Meeting Held on May 30, 2023  
Meeting Minutes

Original

1. President Ron Spangenberg called the meeting to order at 8:34 a.m.
2. Commissioners present: President Ron Spangenberg, Mr. Joe Pendleton, Mr. Chuck Ware, Mr. Larry Coker, and Mr. Travis Brown. Also present, Fire Chief Carroll Czichos, Assistant Fire Chief Christopher Robbins, Executive Assistant Angel Robinson, and Administrative Assistants Sydney Johnson & Deena Gardow. A quorum was present.
3. Public comment: No Public sign-in.
4. Public comment on agenda items: No Public comments.
5. Receive final April 2023, monthly report from the Treasurer and consider;
  - a) Approval of payment of monthly bills, invoices, and payroll:
    - EFT/ACH payments: 2 to Pedernales Electric Co-op
    - 1 to TCDRS
    - 1 to US Treasury
    - 2 for April 2023 payroll
    - Checks 6091 -- 6124 were written
    - Checks 6092 & 6093 were voided.
  - b) Review Statement of Financial Position, Income Statement of Budget Performance, and reconciliation summaries of HCESD4's Ozona Bank accounts:

Treasurer's Summary Report for April 2023:

Income for April 2023	108,485.73
Year-to-Date Income	2,541,529.62
Expenses for April 2023	163,476.95
Year-to-Date Expenses	1,284,037.26
Budget Balance	1,257,492.36
Current Cash Assets	4,444,466.25
A/R 60 Day Sales and Use Process	111,056.00
Liabilities	1,116,422.18

Gross Special Purpose District S & U	\$ 53,306.78
Net Sales and Use Tax Received:	\$ 52,219.83
Ad Valorem Collected:	\$ 51,551.44

A Motion to approve the Treasurer's report for April 2023, including the financial reports, and revenue, was made by Mr. Pendleton, and seconded by Mr. Coker. The Motion was unanimously approved.

6. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities, career, and volunteer personnel: Assistant Chief Robbins reported over Memorial Day weekend there were several motor vehicle collisions, one requiring

Star Flight and a fatality. Dispatch has been reporting our response times incorrectly, we are working to resolve this issue. In May we ran 65 calls, 461 calls YTD. Box 40 had the highest call volume in May followed by 41 & 44. Changing the call boxes areas into smaller areas may divide the District more accurately. When they were first created, Box 40 was made to encompass the entire City limits, about 9 sq. miles. With all of the growth in the area, this no longer demonstrates areas needing additional service. We will be working with GIS and Dispatch to implement the change. Ideally, each box will be no larger than 10 sq. miles. This will prepare the department for the future when an additional station is operational. The Boat Training class scheduled for June in San Louis Pass has been moved to July. WFR will host a Fire Officer 1 class soon. Paycom's payroll processing has been running smoothly, we have used it for 2 months now with no issues. One firefighter has given his resignation, so we will begin the hiring process sooner than previously thought. No action taken at this time.

7. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases. Chief Czichos reported E-41 had a recurring leak that had been patched multiple times. The cause has been identified as a corroded galvanized pipe caused by water and foam moving through the pipe. E-41 is slated for sale in the future. The new Rescue Pumper should be delivered next week per Metro Fire. No action taken.
8. Receive report from recent attendees to Station Design 2023 conference. Chief Czichos and Mr. Pendleton thanked the Board for sending them to the conference. Chief Czichos will brief the Commissioners more thoroughly at a Special Called Meeting June 13, 2023 at 5pm. Chief obtained a quote for a bunker gear dryer able to dry four sets of gear at once. The cost is around \$12,000. The current drying time is six hours where the dryer completes a cycle in one hour. They also talked to Armor Tough; a vendor selling PVC floor covering. It has a lifetime guarantee. At \$7.50/sq ft, Chief estimates about \$45,000 to do the entire Bay floor. Mr. Pendleton recommends meeting with multiple Architect firms and sending out RSQs soon to bring on the selected firm early in the fire station development process. Architectural firms with fire station experience should be considered as they are aware of the industry's special needs. No action taken.
9. Report on Legislative activity. President Spangenberg reported that he and Asst. Chief Robbins went to the TX Capitol Sunday May 21<sup>st</sup> to testify against HB 1775. Robbins spoke before the TX Senate to express the District's concerns about the Bill. He represented the department extremely well. There were several ESDs present from Travis county, we were the only ESD from Hays County represented. The Bill's support was from residents or staff from the City of Pflugerville. The Bill's sponsor, Senator Eckhart, recognized and stated that there are clearly a lot of unintended consequences of the Bill and she would like to continue working on it with the ESDs. The legislative session has since closed and the Bill was not passed. They will likely reintroduce the Bill, or some iteration of it, next session.
10. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action. Entered into Executive Session discussion of personal matters pursuant of Section 551.074 of the Texas Government Code.

**Entered into Executive Session at 9:36am**

**Reconvene at 10:32am;** all Board Members still present. No action taken.

11. Discuss and consider Central Station addition, change orders, final payment, construction update, material delays and increase amount of the GC contract to reflect approved change orders, and review Additional Service Fees beyond the Architect's contract to reflect work performed beyond contract; take any related action. President Spangenberg reported there is still a leak in the Captain's bedroom of the Addition. Chief Czichos will be reaching out to G. Creek to have someone come out to investigate and repair. No Action taken.
12. Discuss and consider ARPA funds, take any related action. Mrs. Robinson reported the District was awarded \$250,000. We are working with Hays County to complete the documentation and will update when we know more. No action taken at the time.
13. Discuss and consider purchase of additional apparatus, take any related action. No action taken at this time.
14. Discuss and consider long range, strategic plan development for apparatus, property acquisition, fire station construction, personnel and associated pro forma financial statements; take any related action. The long-range strategic plan is still being worked on. No action taken at this time.
15. Discuss and consider 2023-24 Preliminary Budget, take any related action. President Spangenberg reported TML Insurance has notified us we will have an increase in our Health Insurance costs. We are still waiting to receive the final numbers, but Mrs. Robinson reported the increase in cost is due to increased costs due to Covid, ER visits, higher prescription drug costs, and increased Cancer cases at later stages. Additional discussion will occur at the June meeting. No action taken.
16. Discuss and consider notification of the subdivision of property; take any related action. No notices received. No action taken.
17. Discuss and consider approval of reimbursement requests; take any related action. President Spangenberg reported one reimbursement request; Mr. Pendleton paid Southwest Airlines with personal funds to fly round-trip from Austin, TX to St. Louis, MO to attend the 2023 Station Design Conference with Chief Czichos May 22-25, 2023. He has provided proof of payment and the reimbursement totals \$305.96. Mr. Ware made a Motion to approve the reimbursement request. Mr. Coker seconded. Mr. Pendleton abstained from voting. The Motion passed.
18. Discuss and consider approval of minutes from April 25, 2023. All minutes were prepared and presented. Mr. Coker made a motion to approve as presented. Mr. Ware seconded the motion. All in favor. The Motion passed unanimously.
19. Discuss and consider future agenda items, time, date, and place for the next meeting. The next meetings are scheduled for June 13, 2023, at 5:00pm and June 27, 2023, at 8:30am all located at 111 Green Acres Drive in Wimberley, TX.
20. Adjourn. The meeting was adjourned at 10:48am

Respectfully,



Chuck Ware, Secretary HCESD4