

MEETING MINUTES  
HAYS COUNTY ESD #4—WIMBERLEY FIRE RESCUE  
May 28, 2019

1. President Ron Spangenberg called the meeting to order at 8:34 a.m.
2. Commissioners present were Ron Spangenberg, Ken Downing, Eddie Gumbert, Joe Pendleton and Chuck Ware. District Chief Carroll Czichos was present. John White present as ESD bookkeeper. Kenny Polk Accounting/Bookkeeping consultant was in attendance to present the updated ESD #4 financial reports and chart of accounts, Autumn Smith, WFR bookkeeper and Angel Robinson, executive assistant were present to assist.
3. Public Comment: No Public sign in.
4. Receive monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: Six EFT payments: three EFTs to Pedernales Electric Coop, and one each to Spectrum Business, WEX Bank and WFR's April payroll. And, b) approval of monthly financial report, including cash flow sheet, income statement, and balance sheet. Total monthly expenses for the month are \$28,102.55 and \$186,159.34 for year to date. The budget balance for this FY is \$732,135.66. Income Statement Revenue for the current month is \$22,638.75 and \$932,701.53 for the year. Assets: Current assets are \$1,323,793.61 including the three CD's valued at \$92,309.88. Cash assets available are \$1,231,483.73. Total liabilities are \$51,319.19. Chuck Ware  
The Board moved to Item 13 to introduce the Investment policy discussion. Following approval of a Motion to adopt the Investment Policy, the Board received a quarterly status report from Mr. Chuck Ware. CD's at Ozona Bank:

<u>Acct. No.</u>	<u>Date Acquired</u>	<u>Maturity Date</u>	<u>Value at Beginning of Qtr</u>	<u>Value at End of Qtr</u>	<u>Interest Earned</u>
306297	09/06/2017	09/06/2019	\$10,063.60	\$10,088.44	\$24.84
305485	07/25/2011	07/25/2019	\$30,858.50	\$30,934.65	\$76.15
305484	07/25/2011	07/25/2019	\$51,169.07	\$51,295.35	\$126.28

The funds held in the CD's listed above constitute ESD #4's current investment portfolio in total and are the product of collected taxes.

A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets and Income Statements, and the Quarterly Investment Report was made by Mr. Joe Pendleton and seconded by Mr. Eddie Gumbert. Motion passed unanimously.

5. Receive financial report from Wimberley Fire Department; Autumn Smith, WFR bookkeeper reported that at the end of March, there is approximately \$15,000 in the Ozona checking account and \$27,000 in the Money Market. President Spangenberg; stated there will be some additional expenses for legal review of transition documents for the WFR Executive Committee. No action required.
6. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 27 calls with one structural fire calling on mutual aid by San Marcos on RR12 and Country Estates. There were 13 vehicle accidents with one extrication; and one structure (elevated platform) collapse. Response time is 11 min, 42 sec. Target Solutions on-line training continues. One new volunteer joined the department. No action required.
7. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases.  
Still waiting on 1 1/2" hose delivery. WFR has 2" to 2 1/2" connection adapters for water collection

systems and is selling them at cost (\$30). Chief is using Optima battery, on B-44, which is more economical than mil spec grade batteries used by the military. No action required.

8. Receive report on Fire Prevention activities, smoke alarms, public education, public relations; Chief reported WFR continues to install smoke alarms and new batteries when requested, primarily in homes of individuals not able to reach the alarms themselves. President Spangenberg shared "Attachment A" that details various community outreach, fire prevention, fire safety, etc. It was recommended to offer WFR firefighters cancer education and awareness. No action required.
  9. Receive monthly report from District attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; the Investment Policy was discussed in Items 4 and 13. No further action required.
  10. Discuss and consider sending WFR personnel to Car Seat Safety Training, June 22, training fees plus meals and incidentals; .
  11. Discuss and consider BLS, First Responder Organization in cooperation with Wimberley EMS and Dr. Moore, additional equipment and insurance may be required; .
  12. Discuss and consider management of funds donated to WVFD, to be spent to support WFR volunteer activities and to fulfill the desires of donors; Item tabled pending research on insurance coverage, other fire station practices and Wimberley Towing's policy.
  13. Discuss and consider online training for District board members; .
  14. Discuss and consider current Edward Jones retirement plan which was offered to AVFD employees and the District continuing or seeking other options;
  15. Discuss and consider central telephone system; .
  16. Discuss and gaining non-emergent entry into vehicles;
- President Spangenberg recessed the meeting at 10:04 and reconvened at 10:14. All previously attending Board members were present.*
17. Discuss and consider tree removal on Mayfield Station property; a tree has a wood an infestation. Branson Collie can remove the tree for \$250. Motion to hire Mr. Collie remove the tree was made by Mr. Eddie Gumbert and seconded by Mr. Chuck Ware. Unanimous approval.
  18. Discuss and consider progress on the HCESD#4 Sales and Usage Tax timeline; the first installment in the amount of \$164 was received. The next payment is due June 1. No action needed.
  19. Discuss and consider the water storage at Pump Station; .the different options were discussed. The latest estimate is due in a week, but is expected to be cost prohibitive. Item tabled until further information is received.
  20. Discuss and consider approval of reimbursement requests; No requests at this time.
  21. Discuss and consider notification of the subdivision of property; No notifications at this time.
  22. Discuss and consider approval of minutes from April 30, 2019; Mr. Chuck Ware made a motion to approve the minutes and Mr. Joe Pendleton seconded the motion. Unanimous approval.
  23. Discuss future agenda items, time and date for next meeting; and need to move meeting to align with financial banking statements; Next meeting is June25, 2019 at 8:30 a.m.

President Spangenberg adjourned the meeting at 11:10.

Ken Downing, Secretary