

Original

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes

For the Board of Commissioners Meeting Held on November 24, 2020

1. President Ron Spangenberg called the meeting to order at 8:32 a.m.
2. Commissioners present were Ron Spangenberg, Joe Pendleton, Chuck Ware, and John White. Fire Chief Czichos and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive October 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills, invoices, and payroll: 11 EFT payments: One each EFT to Pedernales Electric, Time Warner and Texas Workforce. Five payroll transactions and one payment to U.S. Treasury. Checks: 5115 - 5122 were written. And, b) approval of Statement of Financial Position, Income Statement of Budget Performance and reconciliation summaries of ESD 4's Ozona bank accounts. Treasurer's Summary Report:

Income for October 2020:	\$ 213,723.90
Year-to-Date Income:	\$ 213,723.90
Expenses for October 2020:	\$ 127,310.64
Year-to-Date Expenses:	\$ 127,310.64
Budget Balance:	\$ 86,413.26
Current Assets (Incl. CD's):	\$ 2,392,931.76
Value of Three CD's:	\$ 93,624.00
Cash Assets:	\$ 2,299,307.76
Liabilities:	\$ 98,436.29
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Net Sales and Use Tax Received:	\$ 203,181.39
Ad Valorem Collected:	\$ 1,650.67

The Treasurer reported the monthly Ozona Bank accounts balanced and were reconciled. A motion to approve the Treasurer's report, as presented, for payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue, and account reconciliation was made by Mr. John White and seconded by Mr. Joe Pendleton. The Motion was unanimously approved.

Fourth Quarter FY-2019 - 2020 – (June 2020 – September 2020)

Acct. No.	Date Acquired	Maturity Date	Value at Beginning of Qtr	Value at End of Qtr	Interest Earned
305484	07/25/2011	07/25/2021	\$51,942.78	\$52,007.55	\$64.77
305485	07/25/2017	07/25/2021	\$31,325.09	\$31,364.16	\$39.07
306297	09/06/2017	09/06/2021	\$10,207.12	\$10,232.87	\$25.75

A motion to accept the Quarterly Investment Report for the three CD's held in Ozona Bank was made by Mr. Joe Pendleton and seconded by Mr. John White. The Motion was unanimously approved.

5. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities and volunteer membership; Chief Czichos reported

there were 38 calls, one being a mobile home. Average response time was 11 minutes. The firefighter that sustained burns in a previous fire is healed and back at work. The first TCFP inspection occurred and everything was found to be in order. One individual will be trained to be WFR's Gear Inspector. The FRO medical supplies and bags are assembled and in place in the apparatus and one in the station. The total cost was \$5,600. No action required.

6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported B-44 has new batteries installed. Wimberley EMS donated a generator to ESD 4. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report from the ESD's attorney. The Board did not enter executive session on this item. No action required.
8. Report on revision of Employee Handbook and SOP's; Angel Robinson reported the SOP's are finalized except for a few remaining job descriptions and the FRO guidelines are in hard copy and both will be put on thumb drives for staff. A full-staff meeting will be held to inform the staff of the policies and guidelines. No action at this time.
9. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Chief Czichos reported two firefighters' wives tested positive for Covid-19 resulting in those two firefighters being quarantined. No action required.
10. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos reported three sets of bunker gear are on order. No action at this time.
11. Discuss and consider the pursuit of land/property for future Fire Station(s); President Spangenberg reported ESD 4 submitted an offer to a property holder on Winter's Mill. The owners have instead offered to donate the property to ESD 4. A feasibility study is needed to ensure the infrastructure (well, water tank, septic, etc.) required on this site is possible and would be approved by the County, State, Hays Trinity and any other agencies. No action at this time.
12. Discuss and consider replacing security system; President Spangenberg stated he would like to upgrade Central Station's security system. Gene Robinson submitted a proposal to install 24 cameras and a \$100 annual payment to record camera data for a cost of \$2,600. Mr. Joe Pendleton made a motion to accept the proposal and approve up to \$3,000 to install a new security system. Mr. John White seconded the motion. The motion passed unanimously.
13. Discuss and consider retirement plans for eligible ESD staff; Angel Robinson reported some of the benefits offered by Texas District and County Retirement System (TCDRS). The Board discussed their interest in providing these benefits to the eligible staff. No action at this time.
14. Discuss and consider additional contribution to Chief Czichos retirement plan; For the record of these meeting minutes, Mr. John White abstained from any discussion, consideration or vote on this item. President Spangenberg reported that upon leaving his post, the president of the Wimberley Volunteer Fire Department had approached ESD 4's Commissioners with the WVFD's Executive Board's plan to offer Chief Czichos a retirement supplement based on his many contributions to WVFD. In consideration of Chief Czichos' employment starting in 2003, and with assistance from TDCRS to perform calculations based on his salary and years of service, an

objective figure was identified as the amount WVFD would have contributed to his retirement if a plan such as TDCRS was in place. The amount totals \$100,335. The Commissioners have discussed, in Executive Session, providing this amount to Chief Czichos. A motion to provide \$100,335 to contribute to Chief Czichos' retirement plan was made by Mr. Joe Pendleton and seconded by Mr. Chuck Ware. The motion passed unanimously.

15. Discuss and consider addition at Central Station for living/housing quarters; President Spangenberg reported meetings continue with the Architect. Chief Czichos reported the work for a sewer line dig is scheduled for December. Mr. Pendleton stated the line and grinder pump should be of sufficient size to handle all Central Station's sewer needs, should the existing septic system fail. No action at this time.
16. Discuss and consider long range planning; Chief Czichos reported that a 300 unit apartment project is being considered for construction on FM2325. Further discussion will be necessary if this project moves forward. No action at this time.
17. Discuss and consider notification of subdivision of property; no report and no action necessary.
18. Discuss and consider approval of reimbursement requests; no report and no action necessary.
19. Discuss and consider approval of minutes from October 2020; Following a brief discussion to correct Item 6, discussion on Engine 44 should read Brush 44. Mr. Chuck Ware made a motion to approve the minutes as with the correction from Engine 44 to Brush 44, from the October 27, 2020 meeting minutes. Motion was seconded by Mr. Joe Pendleton. The Motion was approved unanimously.
20. Discuss future agenda items, time, and date for next meeting; President Spangenberg said the next regular meeting is scheduled for December 29, 2020 at 8:30 a.m. No action taken.
21. Adjourn; President Spangenberg adjourned the meeting 9:58 a.m.

Respectfully,



John White, Secretary