

**Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on January 28, 2020**

1. President Ron Spangenberg called the meeting to order at 8:31 a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, and Eddie Gumbert. Carroll Czichos, Fire Chief, was present.
3. Public Comment: No Public sign in.
4. Receive December 1 – 31, 2019 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: 10 EFT payments: four to Humana, three EFT's to Pedernales Electric Coop, one Broadway Bank Payment, and one each to Time Warner Business and WEX Bank. Three payroll transactions and three liability checks to US Treasury and Payroll fees/liabilities. Checks: 4781-4810 were written. Check 4791 was voided. And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance. Income Statement Revenue for the current month is \$126,358.19 and \$198,537.30 for the year. Expenses for the month are \$72,908.20 and \$202,329.50 for year to date. The budget balance for this FY is (\$3,792.20). Assets: Current assets are \$1,387,032.11 including the three CD's valued at \$93,007.71. Cash assets available are \$1,294,024.40. Total liabilities are \$85,678.62. The First Quarter Investment Report for three CD's was presented (305484 the Communications Fund; 305485 the Building and Land Fund; and 306297 the Apparatus Fund).

First Quarter 2019 - 2020 – (October 1 – December 31)

Acct. No.	Date Acquired	Maturity Date	Value at Beginning of Qtr	Value at End of Qtr	Interest Earned
305484	07/25/2011	07/25/2020	\$51,554.49	\$51,683.12	\$128.63
305485	07/25/2017	07/25/2020	\$31,090.92	\$31,168.50	\$77.58
306297	09/06/2017	09/06/2020	\$10,130.81	\$10,156.09	\$25.28

A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets and Income Statements, and the First Quarter Investment Report was made by Mr. Eddie Gumbert and seconded by Mr. Chuck Ware. Unanimously approved.

5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 40 calls. Response time is 9 minutes 42 seconds. There were 385 calls for the calendar year with 50% of calls after hours. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported CAF'S-40's internal oil cooler was repaired. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report on from the ESD's attorney. Did not enter into Executive session, No action required.
8. Receive Mr. Downing's resignation, discuss possible replacement for unfulfilled term, appoint acting secretary; President Spangenberg shared that Mr. Downing presented his resignation effective December 31, 2019. Mr. Spangenberg notified Commissioner Schell of the resignation and

recommended Mr. Johnny White be appointed to sit in the remainder of the term. A Motion to appoint Mr. Chuck Ware as Acting Secretary until the position is filled was made by Mr. Eddie Gumbert and seconded by President Spangenberg. The Motion passed unanimously.

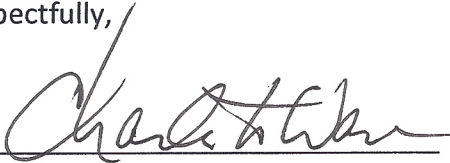
9. Receive report on pursuit of other potential properties; Chief Czichos stated he continues the effort to locate property for a new fire station. He is looking at approximately 2 acres on RR 12 South of Winters Mill Parkway. Chief Czichos is attempting to contact the owner to see if there is interest in selling. He will also follow-up on a previously described Winters Mill property. No action required.
10. Receive report on Fire Commission process; Chief Czichos reported on his meeting with Tim Gardner, the southern Regional Fire Commissioner regarding TCFP requirements and training necessary for staff. Seven WFR firefighters will attend Kilgore's TCFP training program for certification. Training to take place at WFR facilities. WFR will pay \$1,200 for each attendee and \$1,037 for all textbooks (\$9,600 total). Volunteers whose training is paid by WFR must pass successfully or refund WFR for program costs. A Motion to pay for seven firefighter staff members to attend and textbook purchase in the amount of \$9,600 was made by Mr. Charles Ware seconded by Mr. Eddie Gilbert. Motion passed unanimously.
11. Discuss and consider final sale of Tender 95; following discussion, Mr. Chuck Ware made a Motion to sell Tender 95 for \$2,750. The Motion was seconded by Mr. Eddie Gumbert. Motion passed unanimously.
12. Discuss and consider recension of donating Command Unit (ambulance) to 501(c)3 RP Search Services and reconsider selling as Salvage property and final sale of the same; Mr. Eddie Gumbert made a Motion to resend donating the ambulance to RP Search Services and sell the ambulance as salvage property to RP Search Services for \$100. The Motion was seconded by Mr. Chuck Ware. Motion passed unanimously.
13. Discuss and consider AED's with possible replacement, additional supplies; Chief Czichos stated the current AED's require updates. Discussion proposed purchasing replacement batteries and pads for the current AED's, one additional refurbished AED (with 4-year warranty) and a new comprehensive medical kit for the station. A Motion to appropriate \$2,000 for the purchase of a refurbished AED and a wall box, and batteries and pads for the existing AED's was made by Mr. Eddie Gumbert and seconded by Mr. Charles Ware. Motion passed unanimously.

President Spangenberg called for a five-minute break at 9:36 a.m. All attendees present prior to the break were present at 9:42 a.m. when the meeting resumed.

14. Discuss and consider the water storage at Pump Station and pursuing different project plan; Chief Czichos said after discussion with the contractor and President Spangenberg, he recommends leaving the existing tank in place and preparing a new pad on which to construct the new water storage tank. A Motion to appropriate \$5,000 to purchase materials to construct a new pad for the new water storage tank was made by Mr. Chuck Ware and seconded by Mr. Eddie Gumbert. Motion passed unanimously.
15. Discuss and consider investing financial assets obtained from Sales Agreement (WVFD); Discussion occurred on the timeframe and possible future plans for acquisition of land, a new station and apparatus, and the preferred CD investment to facilitate funding those plans. No action at this time.
16. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos discussed the upcoming need to replace the 25-year-old air-fill compressor and an additional bottle for the fill station. No action needed at this time.

17. Discuss and consider approval of reimbursement requests; No reimbursement requests, no action needed.
18. Report on notification of subdivision of property; No report, no action necessary.
19. Discuss and consider approval of minutes from December 31, 2019; Mr. Eddie Gumbert made a motion to accept the minutes of December 31, 2019 into the record. Motion was seconded by Mr. Charles Ware. Unanimous approval.
20. Discuss future agenda items, time and date for next meeting; Next meeting is February 25, 2020 at 8:30 a.m.
21. Adjourn; President Spangenberg adjourned the meeting 10:09.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles Ware", written over a horizontal line.

Charles Ware, Acting Secretary