

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on April 28, 2020

1. President Ron Spangenberg called the meeting to order at 8:35 a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, and Eddie Gumbert, and John White. Joe Pendleton joined the meeting at 8:40 a.m. Carroll Czichos, Fire Chief, and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive March 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: 13 EFT payments: four EFT's to Pedernales Electric Coop, and one each to Humana, Time Warner Business. Two Amerifunds and five payroll transactions and one liability check to US Treasury. Checks: 4895 - 4923 were written. And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for the current month is \$147,081.98 and \$1,464,304.76 for the year. Expenses for the month are \$60,941.33 and \$401,180.49 for year to date. The budget balance for this FY is \$1,063,124.27. Assets: Current assets are \$2,435,581.05 including the three CD's valued at \$93,239.78. Cash assets available are \$2,342,341.27. Total liabilities are \$87,519.42. The Second Quarter Investment Report for three CD's was presented (305484 the Communications Fund; 305485 the Building and Land Fund; and 306297 the Apparatus Fund).

Second Quarter FY-2019 - 2020 – (December 25 – March 25)

Acct. No.	Date Acquired	Maturity Date	Value at Beginning of Qtr	Value at End of Qtr	Interest Earned
305484	07/25/2011	07/25/2020	\$51, 683.12	\$51,812.08	\$128.96
305485	07/25/2017	07/25/2020	\$31, 168.50	\$31,246.27	\$77.77
306297	09/06/2017	09/06/2020	\$10, 156.09	\$10,181.43	\$25.77

Discussion occurred with requests that monthly Ad Valorem collection and Sales and Use Tax income (Mr. John White); and CD interest rates (Carroll Czichos, Fire Chief) be included in future reports and minutes. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets and Income Statements, and the Second Quarter Investment Report was made by Mr. Eddie Gumbert and seconded by Mr. Joe Pendleton. Unanimously approved.

5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 25 calls, 6 vehicle accidents, and a structure (electrical) fire at Deer Creek in the refrigerator. Average response time was 8 minutes and 52% of the calls were after hours. Chief Czichos reported the donation of gym equipment for the staff to use in-house – as public gyms are closed due to Covid-19 restrictions. He said additional equipment could be purchased if the gym membership program was ended in the future. Other special activities during the Covid-19 timeframe include the City of Woodcreek and Camp Young Judea generously providing lunch and dinner to first responders, at no cost, and Wimberley Fire is offering to drive an apparatus by children's homes on their birthday. This is being received well. No action required.

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6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported new LED lighting was installed on the brush trucks and CAF's 40. The additional bottle for the air fill station was received. The Mako compressor is due to arrive on May 11. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report on from the ESD's attorney. There was no discussion on this agenda item and the Board did not enter executive session. No action required.
8. Receive report on Pump Station water storage and supply project; President Spangenberg reported the storage tank and pump installation is formally completed. An enclosure box or fence around the pump can be made with available metal material and will be constructed in the near future. No action required.
9. Receive report on Audit Process; President Spangenberg stated the audit will begin on May 11 with the auditor in-house to review documentation. No action taken.
10. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Chief Czichos reported one full-time and several part-time employees from North Hays have been directed by North Hays to temporarily cease outside employment activities, including at WFR, in order to better protect the health of North Hays staff. Castle Hills part-time staff will continue at WFR. Covid-19 current stats were discussed. All staff are wearing masks when in public. No action taken.
11. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos reported there is no action necessary at this time. No Motion was presented.
12. Discuss and consider approval of reimbursement requests; President Spangenberg presented one request for reimbursement for wildland fire boots for Travis Maher's and one request for reimbursement for Fire Code/Inspection books for Klaus Becker. There was discussion to revise the requirements for the boot reimbursement provision, whereby a volunteer must respond to 20 calls per year to qualify for the boot reimbursement of \$175 every two years. A Motion to approve reimbursements for boots in the amount of \$175; and \$193.19 for books was made by Mr. Joe Pendleton and seconded by Mr. Chuck Ware. Motion passed unanimously.
13. Report on notification of subdivision of property; No notifications to enter into the record. No action necessary.
14. Discuss and consider approval of minutes from March 31, 2020; President Spangenberg said the March 10, 2020 minutes will be considered for approval at the May meeting. Mr. Pendleton proposed a correction to #8 in the March 31 minutes – correcting the name Dalke to Balke. Mr. Chuck Ware made a motion to accept the minutes of March 31, 2020, with the correction to Item #8, into the record. Motion was seconded by Mr. Eddie Gumbert. Unanimous approval.
15. Discuss future agenda items, time and date for next meeting; Next meeting is May 26, 2020 at 8:30 a.m. Mr. Ware asked that the gym membership continuation discussion be on the next agenda. No action taken.
16. Discuss preliminary proposed Budget 2020-2021; President Spangenberg shared the CAD office is expecting 4,000 protest petitions on property tax assessments this year. It could result in delays in CAD providing District certification values. Discussions on budgeting for potential expenses including

gym equipment, FT and PT salaries/raises, replacement trucks/apparatus, land/facility etc. will continue in upcoming meetings.

17. Adjourn; A Motion to adjourn was made by Mr. Eddie Gumbert and seconded by Mr. Chuck Ware. President Spangenberg adjourned the meeting 9:23 a.m.

Respectfully,



John White, Secretary