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Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on February 25, 2020

1. President Ron Spangenberg called the meeting to order at 8:32 a.m.
2. Commissioners present were Ron Spangenberg, Chuck Ware, and Eddie Gumbert, and Joe Pendleton. Matthew Van Ostrand, Assistant Chief, Johnny White and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive January 1 – 31, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: 16 EFT payments: three EFT's to Pedernales Electric Coop, and one each to Humana, Texas Workforce Commission, Time Warner Business, and WEX Bank. Five payroll transactions and four liability checks to US Treasury and Payroll fees/liabilities. Checks: 4811 - 4855 were written. And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance. Income Statement Revenue for the current month is \$615,030.56 and \$813,567.86 for the year. Expenses for the month are \$65,632.31 and \$267,945.20 for year to date. The budget balance for this FY is \$545,622.66. Assets: Current assets are \$1,932,148.82 including the three CD's valued at \$93,086.71. Cash assets available are \$1,839,062.11. Total liabilities are \$89,470.47. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets and Income Statements, and the First Quarter Investment Report was made by Mr. Joe Pendleton and seconded by Mr. Eddie Gumbert. Unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Assistant Chief Van Ostrand reported there were 35 calls, 10 being motor vehicle accidents. With the 48/96 shifts in place response time is 2 minutes out and 5 – 7 minutes on scene. The staff is receiving TCFP training in the classroom and on-line. Everyone is performing well. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Assistant Chief Van Ostrand reported the RAM was delivered. CAFS 40 had additional repairs, Rescue 47 had a number of electrical issues repaired and B-41 had a sensor repaired. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report on from the ESD's attorney. There was no discussion on this agenda item and the Board did not enter executive session. No action required.
8. Receive report on pursuit of other potential properties; Board discussion occurred on property value increases; options available to ESD 4 to find a piece of property to purchase to construct an additional station for the growing community. A renewed effort to locate an appropriate piece of land will be undertaken. No action required.
9. Receive report potential replacement of a Commissioner to fill Mr. Downing's term; President Spangenberg will inquire with County Commissioner Shell regarding the appointment of Johnny White to the ESD 4 Board of Commissioners. No action required.

10. Receive report on Safe-D conference; President Spangenberg shared information on Senate Bill No. 2 and the possibility of using the de minimis rate, to set a tax rate higher than the No New Tax rate and being exempt from the Tax Election process. There is a FEMA Fundamentals of Grants Management class being offered May 5-7, 2020. No action required.
11. Receive report on placement of the annual classified ad, giving the location of the District's administrative office; President Spangenberg stated the notification of the District's physical location was published on January 30, 2020 in the Wimberley View, fulfilling the 775 requirements. No action necessary.
12. Discuss and consider water storage at Pump Station, purchase of fill pump; President Spangenberg described the site preparation for the water storage tank install. Installation is scheduled for Friday, February 28. A fill pump will need to be purchased and installed – preferably 300 gpm. No action taken.
13. Discuss and consider investing financial assets obtained from Sales Agreement (WVFD); Investment committee is reviewing the best option for the needs of the District. No action taken.
14. Discuss and consider purchase of additional rescue and suppression equipment; President Spangenberg stated the compressor on the Mako pump needs to be replaced and the current space available is not adequate for a larger fill station. Options will be discussed with the Mako repairman and brought to the Board. No action needed at this time.
15. Discuss and consider approval of reimbursement requests; President Spangenberg submitted a request for mileage reimbursement for the recent SAFE-D conference and for office supplies (total \$347.39) and a reimbursement request for the ESD4 Boot program (\$175) for Carl Smith, a career firefighter. A Motion to approve reimbursements in the amount of \$347.39 and \$175.00 was made by Mr. Chuck Ware and Seconded by Mr. Joe Pendleton. Motion passed unanimously.
16. Discuss and consider pursuing Assistance to Firefighter Grant Program; a Motion to pursue a grant through the AFGP was made by Mr. Eddie Gumbert and Seconded by Mr. Chuck Ware. Motion passed unanimously.
17. Discuss and consider providing a cell phone for the Assistant Chief; the Board agreed a District phone should be provided to the Assistant Chief for 24-hour department support. A Motion to approve the purchase of a cell phone for Assistant Chief Van Ostrand was made by Mr. Chuck Ware and Seconded by Mr. Joe Pendleton. Motion approved unanimously.
18. Report on notification of subdivision of property; the District received notification on the property at 350 Circle Drive, Lot 35A, in Burnett Ranches. No action necessary.
19. Discuss and consider approval of minutes from January 28, 2020; Mr. Chuck Ware made a motion to accept the minutes of January 28, 2020 into the record. Motion was seconded by Mr. Eddie Gumbert. Unanimous approval.
20. Discuss future agenda items, time and date for next meeting; Next meeting is March 31, 2020 at 8:30 a.m. A Board meeting may be scheduled in mid-March to approve purchase of a water pump for the Pump Station water storage tank. No action taken.
21. Adjourn; President Spangenberg adjourned the meeting 9:46 a.m.

Respectfully,



John D. White, Secretary