HAYS COUNTY ESD #4 BOARD OF COMMISSIONERS
JULY 30, 2026 MEETING MINUTES

1. **Call meeting to order and verify quorum;**
    - Mr. Joe Pendleton called the meeting to order at 5:30pm.
    - Commissioners present: Mr. Joe Pendleton, Mr. Travis Brown, Mr. Justin Transeau, and Mr. Manuel Grafia. Mr. Joe Malone was absent. A quorum was present.
    - Also present: Christopher Robbins, Fire Chief and Sydney Johnson, Executive Assistant.

2. **Public comment;**
    - No public sign-in. No public comment.

3. **Public comment;**
    - No public sign-in. No public comment.

4. **Approval of minutes from the meeting held on June 30, 2026;**
    - A motion to approve the minutes of June 30, 2026 was made by Mr. Brown and seconded by Mr. Transeau.
    - Motion passed (4-0).

5. **Receive monthly Treasurer's Summary & District Investment Reports; consider approving issued payments and financial reports prepared by the District's bookkeeper;**
    - A motion to approve issued payments and financial reports for June 2026 was made by Mr. Brown and seconded by Mr. Grafia.
    - Motion passed (4-0).

6. **Discuss and consider action on monthly report from Chief Robbins regarding emergency and administrative operations, contract issues, tax and budgeting issues, and legislative efforts;**
    - Chief Robbins' monthly call volume statistics were not available at the time.
    - Chief Robbins reported on tax and budgeting matters, including the annual tax rate calculation process.
    - A motion to designate Chief Robbins as the District's Designated Officer or Employee (DOE) for purposes of preparing the tax rate calculation worksheets and related documents required for the District's tax rate adoption process was made by Mr. Transeau and seconded by Mr. Brown.
    - Motion passed (4-0).

7. **Discuss and consider action on monthly report from District's Attorney regarding pending litigation matters, contract issues, tax and budgeting issues, and legislative efforts;**
    - No report from District's Attorney. No action taken.

8. **Discuss and consider action regarding Station 42 Development;**
    - Ryan Rosborough of Rosborough Project Management attended to provide information and answer questions from the Board.
    - Discussion occurred. No action taken.

9. **Discuss and consider selling or disposing of 2006 Ford F-550 (CAFS 40) as either surplus or salvage and take any related action;**
    - Discussion occurred. No action taken.

10. **Discuss and consider action regarding Hays Central Appraisal District's Request for Authorization to Purchase Land and Construct Improvements to Establish and Operate the Appraisal District Office;**
    - Discussion occurred. No action taken.

11. **Discuss and consider action regarding a Resolution Adopting the National Incident Management System (NIMS) as the District's Standard for Incident Management and Designating the Fire Chief as the NIMS Coordinator;**
    - A motion to adopt the National Incident Management System (NIMS) as the District's standard for Incident Management and designate the Fire Chief as the NIMS Coordinator was made by Mr. Transeau and seconded by Mr. Brown.
    - Motion passed (4-0).

12. **Discuss and consider action regarding Social Security, 457(b), & 401(a) options;**
    - Discussion occurred. No action taken.

13. **Discuss and consider action regarding Employee Health Insurance for FY 2026-2027;**
    - A motion to accept and approve the proposed Employee Health insurance plan for FY 2026-2027 was made by Mr. Grafia and seconded by Mr. Transeau.
    - Motion passed (4-0).

14. **Discuss and consider action regarding FY 2026-2027 Budget;**
    - Discussion occurred with no action taken.

15. **Discuss and consider action regarding 2026 tax rate, including:**
    a. **Establishing a proposed tax rate;**
    b. **Taking a record vote and scheduling public hearing;**
    c. **Authorizing expense and publication of "Notice of Public Hearing on Tax Increase" in the Wimberley View; and**
    d. **Acknowledging and approving posting of "Notice about 2026 Tax Rates" and "Notice of Public Hearing on Tax Increase" to home page of District website**
        - Discussion occurred regarding the 2026 tax rate adoption process and related notices.

- A proposed tax rate was not established.
- No action taken.

16. Discuss date, time, location, and agenda items for the next meeting;

- The next meeting will be held August 7, 2026, at 5:30pm. All meetings are held at 111 Green Acres Drive in Wimberley, Texas.

17. Adjourn;

- Mr. Pendleton adjourned the meeting at 6:52pm.

Submitted by,

Manuel Grafia, Secretary
Hays County ESD #4 Board of Commissioners