

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on July 26, 2022

Original

1. President Ron Spangenberg called the meeting to order at 8:31 a.m.
2. Commissioners present were President Ron Spangenberg, Mr. John White, Mr. Joe Pendleton, Mr. Chuck Ware and Mr. Larry Coker. A quorum was present. Also present, Fire Chief Carroll Czichos, Assistant Fire Chief Christopher Robbins, and Executive Assistant Angel Robinson.
3. Public comment: No Public sign in. No Public comments. No public in attendance.
4. Public comment on agenda items; No Public comments.
5. Receive final June 1 – 30, 2022, monthly report from the Treasurer and consider; a) approval of payment of monthly bills, invoices, and payroll: EFT payments: Three to Pedernales Electric Coop, and one payment to TCDRS. Four payroll transactions and one payment to U.S. Treasury, IRS. Checks: 5731 -- 5758 were written. Checks 5730, 5739 and 5756 were Void. And b) Review Statement of Financial Position, Income Statement of Budget Performance, and reconciliation summaries of ESD 4's Ozona bank accounts.

Treasurer's Summary Report for June 2022:

Income for June 2022	101,995.89
Year-to-Date Income	2,183,985.47
Expenses for June 2022	117,381.68
Year-to-Date Expenses	2,370,130.69
Budget Balance	(186,145.22)
Current Assets (Incl. CD's)	3,655,606.17
Current Assets (Incl. A/R)	3,766,662.17
Value of Three CD's	94,014.46
A/R 60 Day Sales & Use Process	111,056.00
Cash Assets	3,561,591.71
Liabilities	784,550.36

Gross Special Purpose District S & U	\$ 66,740.77
Net Sales and Use Tax Received:	\$ 65,480.55
Ad Valorem Collected:	\$ 26,420.69

Third Quarter FY-2021 - 2022 – (March 25, 2022 – June 25, 2022)

Acct. No.	Date Acquired	Maturity Date	Value at Beginning of Qtr	Value at End of Qtr	Interest Earned
305484	07/25/2011	07/25/2022	\$52, 202.39	\$52,235.29	\$32.90
305485	07/25/2017	07/25/2022	\$31, 481.65	\$31,501.49	\$19.84
306297	09/06/2017	09/06/2022	\$10, 273.39	\$10,277.68	\$ 4.29

- A motion to approve the Treasurer's report for June 2022, including the financial reports, revenue, and Third Quarter 2021-2022 Investment Report as presented, was made by Mr. Joe Pendleton, and seconded by Mr. Johnny White. The Motion was unanimously approved.
6. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities, career, and volunteer personnel; Assistant Fire Chief Christopher Robbins reported there were 67 calls for the month of July including 14 grass fire calls, 1 structure fire, 2 mutual aid grass fires including the Gatlin Creek Fire involving 375 acres and 26 agencies; 9 medical calls and 11 collision calls. Box 40 area had highest number of calls, followed by box 44. Average response time was 7.69 minutes. Chris Robbins presented a draft PTO buyback policy to the Board. President Ron Spangenberg asked the Board members to review the policy for the next meeting. No action taken at this time.
 7. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported, CAF's 40 had a sensor replaced. Tires sustained damage in the fires and six replacements will be purchased. Large trucks are having oil changes. Brad Witten, Maintenance Manager, is attending pumper maintenance class this week at A & M. The new rescue pumper delivery date has been extended to the end of November. No action required.
 8. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg reported he has provided Carlton Law with the recorded certified appraisal value. No action taken at this time.
 9. Discuss and consider Ozona Bank Certificate of Deposit accounts, take any related action; President Ron Spangenberg reported two CDs (305454 and 305485) at Ozona Bank matured on July 25, 2022. Treasurer Chuck Ware recommended transferring those funds from the CD accounts, where they are earning \$0.25 interest, and depositing into the District's Money Market Account, that also earns \$0.25 interest. After discussion regarding reinvestment, this item was tabled to allow additional research. No action at this time.
 10. Discuss and consider the tax and budget planning calendar for 2022, take any related action; after review of the Tax Rate Calendar schedule, a special called meeting is scheduled on August 2, 2022, at 8:30 a.m. at 111 Green Acres Drive, Wimberley, Texas. No action taken.
 11. Discuss and consider holding a District Board of Commissioners Special Meeting on August 2, 2022; consider taking action regarding the 2022-23 budget; and discuss and consider taking action regarding 2022 tax rate, take any related action; President Spangenberg presented the certified value of appraisal amounts to \$3,835,065,536. Discussion was held on potential tax rates for review at the next meeting. No action taken at this time.
 12. Discuss and consider purchase or rent of a diesel fuel tank for Central Station, take any related action; Chief Czichos reported a 500-gallon self-contained empty fuel tank would cost \$3,534.00 for the tank and pump, for Central Station. Discussion was held. Chief Czichos will do additional research for future discussion. Line item 12 was tabled, no action taken.
 13. Discuss and consider report on TCDRS conference and any potential changes to current retirement benefits, take any related action; Angel Robinson and Chris Robbins reported on the two-day TCDRS Conference. TCDRS reported an annual rate of return 9.9%. No action taken.
 14. Discuss and consider Central Station addition, change orders, construction update, material delays and increase amount of the GC contract to reflect approved change order, and increase amount of the Architect contract to reflect work performed beyond contract; take any related

action; Chief Czichos reported the floor finishings are corrected and complete. The alarm system install is complete. Plumbers are completing final tasks and painters will touch up small items. Possible move in at the end of next week. The ice maker is due next week. The correct skirting for the front, should be in next week. President Spangenberg stated the painters dented the roof after being warned. Continuing to order more items for living quarters. Open house dates were discussed. No action taken.

15. Discuss and consider remodel of PPE gear room and shop, take any related action; President Spangenberg reported the bay remodel/PPE/tool room is over budget. Total cost now is just under \$11,000. Cost overruns will be addressed at a future meeting. No action taken.
16. Discuss and consider purchase of furnishings and other items for living quarters, take any related action; Discussion on purchasing furnishings, such as washer and dryer, pots and pans, mattresses and miscellaneous kitchen items. No action taken.
17. Discuss and consider pursuing draft Land Acquisition Policy and Guidelines, take any related action; Mr. Chuck Ware presented a chronology, prepared by Chief Czichos, of actions taken to acquire land over time. The information will be included in Land Acquisition file. No action taken.
18. Discuss and consider pursuing additional property, take any related action; Nothing to report. No action to be taken at this time.
19. Discuss and consider long range, strategic plan development, take any related action; Mr. Chuck Ware presented the Master Plan's long-range planning including a District map showing high density areas and areas planned for growth in the future. He stated the District's current income is restricting the expansion needed to support the growing community. Land, stations, apparatus and manpower are all needed. He asked for comments and concerns, as the Board reviews the materials. No action taken at this time.
20. Discuss and consider adoption of a records retention policy; take any related action; Discussion held on records retention requirements. The Board Secretary may manage the policy, however, it has been determined it does not have to a board member. President Ron Spangenberg would like to look into this further. No action taken at this time.

Note: Mr. Chuck Ware left meeting at 10:42 a.m.

21. Discuss and consider notification of the subdivision of property, take any related action; There are no notifications. No action taken.
22. Discuss and consider approval of reimbursement, take any related action; Assistant Fire Chief Christopher Robbins paid for two fire chief training classes and housing. He submitted a request a refund for the class, travel, and housing, totaling \$3,452.35. Mr. Joe Pendleton made a motion to reimburse Assistant Chief Christopher Robbins \$3,452.35 for fire chief training classes. The motion was seconded by Mr. John White. Motion passed unanimously.
23. Discuss and consider approval of minutes from May and June 2022; Mr. John White made a motion to accept the minutes as written. Mr. Larry Coker seconded. Passed unanimously.

24. Discuss and consider future agenda items, time, date, and place for next meeting; the next meeting will be a Special Called Meeting on August 2, 2022, at 8:30 a.m. at Central Station. Items on the next agenda are the proposed Tax Rate, fire inspector services, and PTO Buy Back Policy.
25. Adjourn. The meeting was adjourned at 10:48 a.m.

Respectfully,

A handwritten signature in cursive script, appearing to read "John White", written over a horizontal line.

John White, Vice President