

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes
For the Board of Commissioners Meeting Held on July 28, 2020

1. President Ron Spangenberg called the meeting to order at 8:44 a.m.
2. Commissioners present were Ron Spangenberg, Joe Pendleton, Chuck Ware and John White. Carroll Czichos, Fire Chief, Matt Van Ostand, Assistant Chief, and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
Mr. Eddie Gumbert joined the meeting at 8:49 a.m.
4. Receive June 1 – 30, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills, invoices and payroll: 12 EFT payments: three EFT's to Pedernales Electric Coop, two EFT's to Cardmember Services (VISA), one each to Deluxe checks, Humana, and Time Warner Business. One Amerifund, two payroll transactions, one liability payment to US Treasury. Checks: 4983 - 5007 were written and check no. 4991 was voided. And, b) approval of Statement of Financial Position, Income Statement of Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for the current month is \$56,713.47 and \$1,640,023.63 for the year. Expenses for the month are \$76,119.75 and \$618,239.62 for year to date. The budget balance for June is \$1,021,784.01. Assets: Current assets are \$2,388,776.79 including the three CD's valued at \$93,474.99. Cash assets available are \$2,295,301.80. Total liabilities are \$89,044.50. The net Sales and Use Tax revenue received was \$38,457.47 and Ad Valorem net collection for June was \$15,256.19. The CD's held in Ozona Bank are yielding 1% interest. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue was made by Mr. Joe Pendleton and seconded by Mr. John White. Unanimously approved.
5. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 43 calls (50% between 5pm and 8am), two structure fires, and a 3.5 acre fire off of Oakwood Loop. There were 11 vehicle accidents. Average response time was about 9.5 minutes. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported twelve sections of hose are due in the next couple weeks. CAFS 40 had tires blow out and the wheel well shielding was damaged. Four new tires were installed as well as repair of damage to the shielding. Replaced pump motor on B-41 and it is likely others just like it on other trucks will begin to fail, due to age and use. Chief Czichos reported HDL has identified several taxpayer coding corrections in the pipeline. They will provide an update on sales tax collection accuracy in the next month or two. Chief reported he ordered the portable building previously approved by the Board. Cost was \$2,999. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report from the ESD's attorney. There was no other discussion on this agenda item and the Board did not enter executive session. No action required.

8. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Assistant Chief Van Ostrand stated no Covid-19 infections, however it is causing staffing shortages when staff have testing performed. No action taken.
9. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos had shared the fire hose purchase in Item 6. No action taken.
10. Discuss and consider the pursuit of land/property for future Fire Station(s); Chief Czichos reported the neighbor's lot adjacent to Rolling Oaks is .83 acres. The owner is willing to sell a portion (30' wide). She will identify a price and she asked for a privacy fence to be installed between the properties. Chief has reached out to another family on their property on Winter's Mill but has not heard back from the owner. No action taken at this time.
11. Discuss and consider Long Range Planning; Discussion on options to remodel existing and acquire new property. No Motions were presented for a vote.
12. Discuss and consider remodel of Central Station living/housing quarters; Chief Czichos is expecting the survey results soon for the 111 Green Acres parcel. That will determine workable options. Mr. Ware stated if expansion went to the parking area, then the existing space could be improved after the expansion is completed. Mr. Pendleton added if the renovation included a second story, ingress/egress for a group to access the second floor would increase the cost. No action taken.
13. Discuss and consider entering into Executive Session pursuant to Chapter 551.074, Personnel matters; President Spangenberg stated John White would recuse himself from entering into Executive Session. The Board entered Executive Session at 9:17 a.m. Executive Session ended. There were no actions to be taken on any matters on Item 13. The Regular Board meeting reconvened at 10:26 and Mr. John White rejoined the meeting.
14. Discuss and consider First Responder Organization, protocols, MOU with WEMS, Medical Director, other related items, Assistant Chief Van Ostrand reported that he met with Cathy Montgomery from Wimberley EMS last week who provided their protocols. Van Ostrand provided all ESD 4 paperwork to her that EMS would need to complete the FRO package. Van Ostrand reported Ms. Montgomery has stated she will have the work completed and delivered to ESD 4 before August 10, giving them two weeks to complete. She has been provided every form and document requiring Dr. Moore's signature. Assistant Chief stated that if they choose to continue to delay and slow walk it or "not walk" it, then he advises taking a hard look to decide if we should pursue San Marcos and their Medical Director, or go with Wimberley EMS where they will call ESD4 for everything. Mr. Ware asked the Assistant Chief if he had made this clear with WEMS. Van Ostrand said yes he had and if the materials were not back to ESD 4 by the 10th of August, ESD 4 would then need to determine whether to approach San Marcos or continue the delayed process with WEMS. Chief Czichos stated he prepared the transportation agreement letter and Ms. Montgomery agreed to sign that agreement. Assistant Chief stated to the Board that the agreement stipulates delegation of responsibilities including that WEMS would not be responsible for ESD4 clinical errors and ESD 4 would not be responsible for WEMS' clinical errors. Assistant Chief said it is up to them, if they do not want to do this agreement, then ESD 4 will have to change direction to implement a BLS program. President Spangenberg said we need to have a FRO. He asked that ESD 4 have the same trauma kits as WEMS for consistency at emergency scenes. Assistant Chief said ESD 4's kit would contain the medicines for BLS care. Chief said ESD 4 buys the first kit sets, then WEMS would replace the contents as necessary. Mr. Ware asked, that if WEMS does not come through on August 10, what

- would be the next step. Chief Czichos said that if they do not come through by the 10th of August, we will go with San Marcos. President Spangenberg asked Assist Chief to have the paperwork ready to go on the 10th. No action on this item.
15. Discuss proposed Budget 2020 – 2021, District Certification Tax Calendar and other related items, President Spangenberg stated the County Assessor's District forwarded the District's Certified Tax Value at \$2,854,941,648 for 2020 – 2021. The Assessor's office has until August 3, 2020 to provide the final amount for ESD 4 budget calculations. No action taken on this item.
 16. Discuss and consider notification of subdivision of property; No notification presented. No action taken.
 17. Discuss and consider approval of reimbursement requests; President Spangenberg stated fire fighter Jake Ochoa submitted a request for reimbursement for purchase of fire-rated boots per the ESD 4 reimbursement program allowing \$175 reimbursement. Mr. Joe Pendleton made a Motion to approve the reimbursement to Jake Ochoa in the amount of \$175 for fire-rated boots. The Motion was seconded by Mr. Chuck Ware. Unanimously approved by the Board.
 18. Discuss and consider approval of minutes from June 30, 2020; President Spangenberg stated the Minutes distributed at this meeting contain the final edits. Mr. Chuck Ware made a motion to accept the minutes from the June 30, 2020 meeting. Motion was seconded by Mr. Joe Pendleton. The Motion was approved unanimously.
 19. Discuss future agenda items, time and date for next meeting; President Spangenberg said the next regular meeting is scheduled for August 25, 2020 at 8:30 a.m. Agenda items include an HDL update. A special called meeting is scheduled for August 5, 2020 at 8:30 a.m. to take action the regarding the new year's budget, establishing a proposed tax rate, taking a recorded vote, authorizing a publication for a Public Hearing, posting a Public Notice on the Hearing on the website and in the Wimberley View. No action taken.
 20. Adjourn; President Spangenberg adjourned the meeting 10:50 a.m.

Respectfully,



John White, Secretary