

Hays County ESD #4—Wimberley Fire Rescue  
Meeting Minutes  
For the Board of Commissioners Meeting Held on May 26, 2020

1. President Ron Spangenberg called the meeting to order at 8:32 a.m.
2. Commissioners present were Ron Spangenberg, Joe Pendleton, Chuck Ware, and Eddie Gumbert, and John White. Carroll Czichos, Fire Chief, and Angel Robinson were present. A quorum was present.
3. Public Comment: No Public sign in.
4. Receive April 1 – 30, 2020 monthly report from Treasurer and consider; a) approval of payment of monthly bills and invoices: 12 EFT payments: three EFT's to Pedernales Electric Coop, and one each to Humana, Time Warner Business. One Amerifund and five payroll transactions and one liability check to US Treasury. Checks: 4924 - 4951 were written. And, b) approval of Statement of Financial Position, Income Statement and Statement of Activities Budget Performance and reconciliation summaries of ESD #4's Ozona bank accounts. Income Statement Revenue for the current month is \$60,886.98 and \$1,525,191.74 for the year. Expenses for the month are \$66,111.44 and \$467,291.93 for year to date. The budget balance for this FY is \$1,057,899.81. Assets: Current assets are \$2,425,698.28 including the three CD's valued at \$93,239.78. Cash assets available are \$2,332,458.50. Total liabilities are \$82,095.46. The May, net Sales and Use Tax revenue received was \$37,222.46 and Ad Valorem collection was \$18,527.97. The CD's held in Ozona Bank are yielding 1% interest. A motion to approve the Treasurer's report of payments for the month made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue was made by Mr. Eddie Gumbert and seconded by Mr. Joe Pendleton. Unanimously approved. President Spangenberg presented and reviewed FY 2019-2020 budget expenses to date by line item to address in the upcoming budget preparation. He stated the de minimis tax rate is an option. A motion to accept the additional financial reporting was made by Mr. Chuck Ware and seconded by Mr. John White.
5. Receive monthly report from Fire Chief regarding emergency operations, response time, call volume, training, management activities and volunteer membership; Chief Czichos reported there were 41 calls (50% between 5pm and 8am), 14 vehicle accidents with one extrication for a trapped driver. Average response time was about 8 minutes. He said having 48/96 shifts on duty has resulted in more rapid arrivals on scene. The last 48/96 shift position was filled with a new hire. He was a Wimberley Fire volunteer in 2003- 2005. Six cadets, 4 career and 2 volunteers are in TCFP skills testing this weekend. There were approximately a dozen birthday drive-by trips this month. No action required.
6. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Chief Czichos reported the SCBA compressor is due to this week. R-47 needs new lighting including the arrow stick. He is getting cost estimates to update the lights to LEDs. Chief mentioned Command-4 is a 2012 and has over 104K miles on it and should be considered for replacement. No action required.
7. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; President Spangenberg stated there was no activity to report on from the ESD's attorney; however he wanted to state as a reminder that an ESD can only contract on physical joint ownership of property-related activities with another governmental entity. There was no other discussion on this agenda item and the Board did not enter executive session. No action required.

8. Receive report on Pump Station water storage and supply project; Chief Czichos said an enclosure box is still needed around the pump. No action required.
9. Receive report on Audit Process from Thiele Accounting firm; President Spangenberg stated the audit is still in process and could possibly be available by Friday at the earliest. No action taken.
10. Discuss and consider Covid-19, and its implications regarding staffing, overtime, time off, sick pay; Chief Czichos reported the precautionary measures are still in place to maintain a safe environment for staff, and the part-time staff from North Hays are able to return to work at WFR. No action taken.
11. Discuss and consider purchase of additional rescue and suppression equipment; Chief Czichos reported there is no action necessary at this time. No Motion was presented.
12. Discuss and consider the pursuit of land/property for future Fire Station(s); Mr. Chuck Ware stated the need to continue the search for property for a main station to allow for growth in the upcoming years. He said the Board should review the long-term plan to update to current and anticipated future needs. No action at this time.
13. Discuss and consider remodel Central Station living quarters; Chief Czichos stated he is looking at preliminary ideas to increase bedrooms, bathrooms, a larger kitchen, and additional offices. Sewer hook-up is necessary at construction time. Mr. Eddie Gumbert, Mr. Joe Pendleton and Chief Czichos make-up the building committee who will pursue station renovation. Chief Czichos said the renovation to the existing station should house two on-duty 48/96 shifts. No action at this time.
14. Discuss and consider Purchase of Gym equipment, discontinue Anytime Fitness program; Chief Czichos presented an estimate of \$3,000 or \$4,000 for additional gym equipment for the bay. The Anytime Fitness membership will be cancelled. A motion to approve authorize up to \$4,000 for gym equipment was made by Mr. Joe Pendleton and seconded by Mr. Chuck Ware. The Motion was approved unanimously.
15. Discuss and consider approval of reimbursement requests; no action at this time.
16. Report on notification of subdivision of property; no notifications to enter into the record. No action necessary.
17. Discuss and consider approval of minutes from ~~May 26, 2020~~; Mr. Chuck Ware made a motion to accept the minutes of ~~May 26, 2020~~. Motion was seconded by Mr. John White. The Motion was approved unanimously. *March 10, 2020 & April 28, 2020*
18. Discuss future agenda items, time and date for next meeting; President Spangenberg anticipates an additional meeting prior to the monthly meeting for audit review. Next meeting is June 30, 2020 at 8:30 a.m. Mr. Ware asked that long-term planning discussion to be added to the next agenda. President Spangenberg added discussion for long-term planning include a new CAFS, and replacing R47, among other issues from the previous plan. No action taken.
19. Discuss preliminary proposed Budget 2020-2021; President Spangenberg is going to meet with Mr. Chuck Ware, Treasurer, to discuss anticipated budget needs and requirements (including payroll and certification pay) for next fiscal year. No action necessary at this time.
20. Adjourn; A Motion to adjourn was made by Mr. Chuck Ware and seconded by Mr. Eddie Gumbert. Unanimously agreed. President Spangenberg adjourned the meeting 9:53 a.m.

Respectfully,

  
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John White, Secretary