

Hays County ESD #4—Wimberley Fire Rescue
Meeting Minutes


For the Board of Commissioners Special Called Meeting Held on March 3, 2022

1. President Ron Spangenberg called the meeting to order at 7:17 p.m.
2. Commissioners present were President Ron Spangenberg, Mr. John White, Mr. Chuck Ware, Mr. Joe Pendleton, and Mr. Larry Coker. A quorum was present. Also present, Fire Chief Carroll Czichos, Assistant Fire Chief Christopher Robbins, and Executive Assistant Angel Robinson, and Justin Transeau, acting as advisory member to the Board who attended the SAFE-D Conference January.
3. Public comment: No Public sign in. No Public comments. No public in attendance.
4. Public comment on agenda items; No Public comments
5. Discuss and consider post Conference workshop, take any related action; The Commissioners and Mr. Transeau briefed the attendees on the content and information of each of the breakout sessions they attended. Sessions included how ESD's operate, ESD Audits, Fire Codes and their governance by the County or City, and a Grants workshop which the Commissioners discussed reaching out to other successful stations for grant writer contacts. Chief Czichos said. President Spangenberg stated that it is time for a couple District Commissioners to meet with the city mayors and councilpersons to share goals for fire inspections and fire safety. Mr. Ware shared information from a session on the ESD Board and Fire Chief working together in unison, keeping all on the same page, and decision making on issues. Long-term strategic planning took up the remaining discussion and the importance to prepare a plan with population growth being the driving factor. For instance, Hutto Fire built its first station in 2005 and are now looking to build their fifth station. Mr. Ware stated analyzing Sales and Use Tax and all its components is critical to strategic planning. HDL is providing more information to the Commissioners at the March 29th standing Board meeting. President Spangenberg stressed presenting the history and activities of WFR on the website, facebook and other community outlets. Mr. Pendleton reported on open requests. A separate e-mail address can be used for open records requests. He also reported on the Records Retention session and designating a Records Retention Officer to be registered with the State of Texas. Job application and interview documentation is required to be kept for two years. He reported when using personal phones and texts, business content is public record. President Spangenberg reported on the Policies and Procedures session and while having most policies in place, a disaster plan and a continuity due to loss of commissioners plan will be developed in the coming year. He reported on 775.038 allowing \$700 per month for commissioner remuneration. Discussion occurred to obtain I.D. Tags and ESD 4 shirts for the Commissioners when attending professional development activities. President Spangenberg asked that Chief Czichos, Assistant Chief Robbins and Executive Assistant Robinson attend the next SAFE-D conference in February 2023, along with the Board members. No action taken.
6. Discuss and consider financing Rescue/Pumper ordered from Metro-fire, take any related action; President Spangenberg reported on Government Capitol's and Community Leasing Partners' lending rates and payment options to purchase a new Rescue Pumper. Chief

Czichos reported on Houston-Galveston Area Council, a political subdivision and regional planning commission of the State of Texas, operating under Chapter 391 of the Texas Local Government Code. HGAC instituted a cooperative purchasing program to work with eligible entities, i.e., ESDs, and act as their purchasing agent, like Buy Board. Chief Czichos presented HGAC as the purchasing agent that best suits the District's upcoming purchase of a Rescue Pumper. President Spangenberg reported the upcoming trip for Fire Chief Czichos and Justin Transeau travel to South Dakota to visit the Metro Fire factory, meet with the factory representatives and identify Rescue Pumper specs. No action taken.

7. Meeting adjourned at 8:41 p.m.

Respectfully,



Joe Pendleton, Secretary