

# **Hays County ESD #4 Board of Commissioners**

## **April 29, 2025 Meeting Minutes**

### **1. Call meeting to order and verify quorum;**

- Mr. Travis Brown called the meeting to order at 5:08pm.
- Commissioners present: Mr. Travis Brown, Mr. Justin Transeau, Mr. Joseph Malone, and Mr. Manuel Grafia. Mr. Joe Pendleton was absent. A quorum was present.
- Also present: Carroll Czichos, Fire Chief; Christopher Robbins, Assistant Fire Chief; and Sydney Johnson, Executive Assistant.

### **2. Public comment;**

- No public sign-in. No public comment.

### **3. Approval of minutes from the regular meeting held on March 25, 2025;**

- Motion to approve the minutes for March 25, 2025, was made by Mr. Grafia and seconded by Mr. Transeau.
- Motion passed (4-0)

### **4. Receive monthly report from the Treasurer and consider approving payment of bills, issuance of checks, and monthly financial reports prepared by the District's bookkeeper;**

- Motion to approve the Treasurer's Report for March 2025 was made by Mr. Malone and seconded by Mr. Grafia.
- Motion passed (4-0)

### **5. Receive Quarterly Investment Report from District Investment Officer and consider approval;**

- Motion to approve the Quarterly Investment Report for the period ending March 31, 2025, was made by Mr. Malone and seconded by Mr. Grafia.
- Motion passes (4-0)

### **6. Receive monthly report from Assistant Chief Robbins regarding emergency operations, personnel and management activities, training, and community outreach;**

- Emergency Operations:
  - 239 calls this month
  - 822 calls YTD
- Personnel and Management Activities:
  - Working on FY 2025-2026 Budget, Capital Improvement, and Strategic Plans
- Training:
  - 4 of the 9 staff have completed their Hazmat Technician Training; the other 5 are attending the training this week (April 28 – May 2, 2025)
  - 3 staff will be attending Swiftwater Rescue training May 2-4, 2025
  - 5 staff are currently in Paramedic School
- Community Outreach:
  - Wimberley Emergency Prep Fair was March 29, 2025

**7. Receive monthly report from Chief Czichos regarding stations, apparatus, and equipment;**

- Stations:
  - Czichos spoke with a representative from Hays Trinity Groundwater Conservation District (HTGCD) regarding the well issues on the property in Burnet Ranches. At this time, there is no variance available to be given to us. They suggested that HTGCD has plans to change their rules to allow such a variance. It is unknown when that will take place.
  - Czichos received a quote from Rainwater Specialists for \$8,940 to install a rainwater collection piping system to the existing tank at Burnet Ranches.
  - The Rolling Oaks station roof repair done in February did not hold. The roof will need to be replaced sooner than previously thought.
  - The A/C unit at Mayfield House has been repaired but will likely need to be replaced soon as it is 14 years old. Czichos is looking into pricing for a new unit.
- Apparatus:
  - All in working order
  - Some tires will need to be replaced soon

**8. Discuss and consider action on monthly report from District's Attorney regarding pending litigation matters, contract issues, tax and budgeting issues, and legislative efforts;**

- No report from District's Attorney.
- No action taken.

**9. Discuss and consider action regarding Independent Auditor's Report and Financial Statements for the year ended September 30, 2024;**

- The Audit has been submitted to Hays County and was accepted at the Commissioners Court Meeting on April 7, 2025.
- No action taken.

**10. Discuss and consider selling Copystar printer/scanner, model CS 356ci, approving the Resolution Authorizing Sale of Surplus Property, and authorizing the Board President to Execute the Resolution; take any related action;**

- Motion to approve the Resolution Authorizing Sale of Surplus Property for up to \$200 and authorize the Board President to Execute the Resolution was made by Mr. Malone and seconded by Mr. Transeau.
- Motion passed (4-0)

**11. Discuss and consider authorizing Assistant Chief Robbins to purchase a training door and additional sets of bunker gear; take any related action;**

- Motion to authorize Robbins to purchase a Forcible Entry Training Door for up to \$10,000 and PPE for up to \$55,000 was made by Mr. Malone and seconded by Mr. Grafia.
- Motion passed (4-0)

**12. Discuss and consider action regarding contract negotiations between ESD #4 and Martinez Architects for Architectural/Engineering Services for Fire Station 42;**

- Discussion was held with no action taken.

**13. Discuss and consider action regarding Hays County Mutual Aid Agreement and Auto Aid Agreement;**

- Discussion was held with no action taken.

**14. Discuss and consider action regarding FY 2025-2026 Budget;**

- Discussion was held with no action taken.

**15. Discuss date, time, location, and agenda items for the next meeting;**

- The next regular meeting will be held on May 27, 2025, at 5:00pm.
- All meetings are held at 111 Green Acres Drive in Wimberley, Texas.

**16. Adjourn;**

- Mr. Brown adjourned the meeting at 6:24pm.

Submitted by,



Manuel Grafia, Secretary

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