

Hays County ESD #4—Wimberley Fire Rescue  
Meeting Minutes  
For the Board of Commissioners Meeting Held on October 26, 2021

**Original**

1. President Ron Spangenberg called the meeting to order at 8:31 a.m.
2. Commissioners present were Mr. Ron Spangenberg, Mr. Chuck Ware, Mr. Joe Pendleton, Mr. John White, and Mr. Larry Coker. Also present, Fire Chief Carroll Czichos, Assistant Fire Chief Christopher Robbins, Executive Assistant Angel Robinson and Debi Hubert, Accountant. A quorum was present.
3. Public comment: No Public sign in. No Public comments
4. Public comment on agenda items; No Public comments
5. Receive September 1 – 31, 2021 monthly report from the Treasurer (which President Spangenberg clarified is a draft due to year end closure and potential fund adjustments) and consider; a) approval of payment of monthly bills, invoices, and payroll: EFT payments: Three to Pedernales Electric Coop, one to Time Warner and one to WEX. Two payroll transactions, two payments to U.S. Treasury and 2 payments to America Funds. Checks: 5434-5470 were written and check 5460 was void. And b) approval of Statement of Financial Position, Income Statement of Budget Performance and reconciliation summaries of ESD 4's Ozona bank accounts. Treasurer's Summary Report:

Income for September 2021	\$ 119,306.08
Year-to-Date Income	\$ 2,318,103.13
Expenses for September 2021	\$ 101,285.80
Year-to-Date Expenses	\$ 1,241,421.03
Budget Balance	\$ 1,076,682.10
Current Assets (Incl. CD's)	\$ 3,853,153.60
Current Assets (Incl. A/R)	\$ 4,108,032.60
Value of Three CD's	\$ 93,839.00
A/R 60 Day Sales & Use Process	\$ 254,879.00
Cash Assets	\$ 3,759,314.60
Liabilities	\$ 712,689.98
Net Sales and Use Tax Received:	\$ 53,491.98
Ad Valorem Collected:	\$ 8,363.03

A motion to accept the draft Treasurer's report for activity for the month of September 2021 made via check and EFT, Financial Reports, Assets, Income Statements, Sales and Use Tax and Ad Valorem revenue, and account reconciliation, was made by Mr. Larry Coker and seconded by Mr. John White. The Motion was unanimously approved.

6. President Spangenberg introduced Ms. Debi Hubert, an accountant with Jansen and Gregorczyk, CPA firm as the District's accountant for the new fiscal year moving forward. Discussion occurred on preparation of financial reports and monthly and yearly reporting by the accountant. No action taken.

7. Receive monthly report from Fire Chief regarding emergency operations, response times, call volume, training, management activities and career and volunteer personnel; Assistant Fire Chief Robinson reported there were 59 responses, with 4 structure fires consisting of a deck fire, a garage fire, two simultaneous lightning strikes and one swift water rescue on Purgatory Road. There were 16 MVA with one extrication and two vehicle fires. Average response time for the month was 7.12 minutes. Nighttime call volume is up by 33 %. Two firefighter positions are still open. Few qualified applicants have applied. All firefighters have been recredentialed with TCFP licenses for the upcoming year. No action taken at this time.
8. Receive Fire Chief's report on apparatus, equipment, repairs, and item purchases; Assistant Fire Chief Robinson reported TCFP requires annual testing and inspection of equipment, which will be a new expense for the District. Chief Czichos reported the new Command 4 had recall repairs completed. Engine 41 has engine problems and is being repaired. The small rescue raft needed motor repairs that are completed. Chief Czichos would like to purchase four portable thermal cameras that have the thermal viewing on most of the trucks. These cameras will provide additional safety for the firefighters. No action taken at this time.
9. Receive monthly report from District's attorney regarding pending litigation matters, contract issues, and legislative efforts and consider taking related action; No action taken at this time.
10. Discuss and consider the proposal presented by property owner for a future Fire Station on Winters Mill Parkway; President Spangenberg stated the District has not responded to the land owner after the last gift deed previously discussed. No action at this time.
11. Discuss and consider Line-Item adjustment to 501005, 5030713 applying a portion of unallocated funds; President Spangenberg tabled this item until a future regular meeting.
12. Discuss and consider Bid for rewiring the electrical for proposed relocation of shop area; Chief Czichos explained the existing workshop on the eastern side of the bay is being relocated to the western side of the bay, as part of the Central Station Addition project. Electrical outlets are needed for the workshop relocation area. Chief is awaiting installation costs for three new circuits, conduit and outlets. No action taken.
13. Discuss and consider "retiring" Engine 44 from District Fleet and disposing of as Surplus or Salvage equipment; President Spangenberg stated at a previous meeting, the Board approved disposing of E-44 as Salvage. One part-time employee would like to repair and use it as a parade vehicle. Transaction documentation will be drawn up in the near future. No action taken.
14. Discuss and consider Central Station addition and any related action; President Spangenberg stated the architect did not include ADA access, as required. A ramp is needed for ADA access and will be an addition to the project. No action taken at this time.
15. Discuss and consider ARPA funds and any related action; no new information. President Spangenberg said there is no decision or action by the County Commissioners at this time. He presented to the Commissioners for further discussion in upcoming meetings, the prospect that should the District receive funds from Hays County, in response to the District's proposal, that those funds be used to pay off the promissory note and if funds were to be remaining, that those funds be made a part of the General Fund earmarked to pay against construction costs. No action taken.

16. Discuss and consider November 2, 2021 election and any related action; after discussion, President Spangenberg motioned for the Board of Commissioners meeting to Canvass the Election to be held on Tuesday, November 9, 2021 at 8:30 a.m. at Central Station. The commissioners voted unanimously to approve the motion.
17. Discuss and consider long range planning; general discussion on construction of an additional fire station. No action taken.
18. Discuss and consider notification of the subdivision of property; no notifications of subdivision received by the District. Chief Czichos stated he was briefed by a development team who are planning on building a large development on a hillside near 1492 and RR 12. The preliminary project plans show five 2,900 sq ft retail buildings, an estimate of 50 homes, and a five-story structure. Chief Czichos reported he is in the process of renewing Agreements for firefighting support with the Cities of Wimberley and Woodcreek. No action necessary.
19. Discuss and consider approval of reimbursement requests; no reimbursement requests at this time. No action taken at this time.
20. Discuss and consider approval of minutes from September 30, 2021; Mr. Johnny White made a motion to approve the September 30, 2021 minutes and Mr. Chuck Ware seconded the motion. The motion passed unanimously.
21. The next regularly scheduled meeting of the Board of Commissioners is on Tuesday, November 30, 2021, at 8:30 a.m. at Central Station. Meeting adjourned at 9:18am.

Respectfully,

  
\_\_\_\_\_  
Joe Pendleton, Secretary